

**PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS**  
**OCTOBER 28, 2020**

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held **IN PERSON** on **Wednesday, October 28, 2020 at 9:00 a.m.**, at the **Resch Center Complex, 820 Armed Forces Dr., Green Bay, WI 54304.**

The following matters will be considered:

Honor Guard – Honor of the Colors  
 National Anthem  
 Call to order at 9:00a.m.  
 Invocation.

**Opening Roll Call**

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Aye	
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Excused	Nay	0
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	1
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye		
Jacobson	5	Aye	Brusky	14	Aye	Suennen	23	Aye	Total	25
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Aye		
Evans	9	Aye	Hopkins	18	Aye					

*\*\*Supervisors Dorff, Brusky, Lefebvre and Erickson were in attendance virtually.*

Late: Erickson (10:10am)

Total Present: 25      Total Late: 1

**No. 1 -- ADOPTION OF AGENDA.**

A motion was made by Supervisor De Wane and seconded by Supervisor Van Dyck **“to amend the agenda by taking Items #9a-#9f together.”**

A motion was made by Supervisor De Wane and seconded by Supervisor Van Dyck **“to approve the agenda as amended.”** Voice vote taken. Motion carried unanimously.

**No. 2 -- COMMENTS FROM THE PUBLIC:**

- a) State name and address for the record.
- b) Comments will be limited to five minutes.
- c) The Board's role is to listen to public comments, and not ask questions, discuss nor take action regarding public comments.

Joel Blackman, Town of Rockland spoke in favor of opening Syble Hopp school for in-person attendance.

*\*\*Please see the attachments for Joel Blackman at the end of the minutes.*

Melissa Cheslock, Town of Ledgeview spoke in favor of opening Syble Hopp school for in-person attendance.

**No. 3 -- APPROVAL OF MINUTES OF SEPTEMBER 16, 2020.**

A motion was made by Supervisor De Wane and seconded by Supervisor Coenen **“to adopt minutes.”** Voice vote taken. Motion carried unanimously.

**No. 4 -- ANNOUNCEMENTS OF SUPERVISORS.**

Supervisor Chu spoke of the recent discussions of pandemic fatigue and wanted to thank all County Board staff and employees for their perseverance shown across all county departments.

Supervisor Brusky thanked the Brown County Public Health Department and staff for their tremendous work over the past 7 months. She also thanked Director Erik Pritzl and Public Health Officer Anna Destree, whom she stated she is grateful to.

Supervisor Lund stated that there is the Red Cross Blood Drive taking place at Lambeau Field on November 9<sup>th</sup> and November 10<sup>th</sup> and stated that there is a big need for blood.

Supervisor Lefebvre noted that October is Breast Cancer Awareness month and that she is a 22-year survivor of breast cancer herself.

**No. 5 -- PRESENTATION OF COMMUNICATIONS FOR CONSIDERATION**

**LATE COMMUNICATIONS:**

**No. 5a -- FROM SUPERVISOR SCHADEWALD: REQUEST THE ADMINISTRATION PREPARE AN ACCOUNTING OF INITIAL AND ONGOING COSTS OF HAVING COMPUTERS FOR EACH SUPERVISOR. ALSO, I REQUEST THE ADMINISTRATION DO AN RFP ON COMPUTER SOFTWARE FOR MEETING AGENDA AND MINUTES CAPABILITY.**

Referred to Administration Committee.

**No. 5b -- FROM SUPERVISOR DANTINNE: TO LOOK AT WAYS TO EXPAND THE INTERNET SERVICES TO THE RURAL AREAS.**

Referred to Administration Committee.

**No. 6 -- APPOINTMENTS BY COUNTY BOARD CHAIR AND COUNTY EXECUTIVE.**

None.

*\*\* At 9:33 AM, Chairman Buckley announced that the budget session will start after the regular meeting.*

**No. 7a -- REPORT BY BOARD EXECUTIVE.**

Executive Streckenbach gave kudos to the department heads and staff for helping with the new experience in budget deliveries.

Executive Streckenbach stated that he felt the oversight committees did their job addressing the forefront issues such as economic development, public safety and health and human services.

Executive Streckenbach noted with the plans, strategies and outcomes as well as Brown County Supervisors working with department heads, he feels the budget will be successful.

Executive Streckenbach noted that the budget has the largest tax rate deduction in over 40 years and includes approximately 10 million dollars of debt pay off.

Executive Streckenbach recognized the Director of Health and Human Services, Erik Pritzl, for his National Association of Social Workers Award which Director Pritzl.

**No. 7b -- REPORT BY COUNTY BOARD CHAIR.**

Chairman Buckley thanked the PMI staff, the Lighthouse staff and Administration for their hard work on making this meeting run smoothly. He also thanked the Honor Guard for the presenting of colors.

Chairman Buckley noted that each board member will need to have some patience with the budget meeting in case there are any technical difficulties.

**No. 8 -- OTHER REPORTS. NONE.**

**\*\*NON-BUDGETARY ITEMS\*\***

**No. 9 -- STANDING COMMITTEE REPORTS**

A motion was made by Supervisor De Wane and seconded by Supervisor Borchardt **“to approve Items #9a-#9f.”** Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9a -- REPORT OF THE ADMINISTRATION COMMITTEE OF OCTOBER 15, 2020**

1. Communication from Supervisors Peters, Vander Leest and Schultz re:
  - We want to know what the timeline for reopening BROWN COUNTY BUILDINGS & Services for ‘IN – PERSON’ ACTIVITIES as relates to respective Departments that as of this time ARE NOT YET OPEN for PERSON – to – PERSON business.
  - We feel that each Department needs to determine their specific Staff & Public Safety needs & practices to minimize the spread of COVID – 19 VIRUS.
  - Recommendation is to have a specific date for each Department to reopen for ‘IN – PERSON’ VISITS AND NOTIFY THE PUBLIC of same. We understand that our residents can currently make an appointment for such business; BUT BROWN

COUNTY needs to get prepared and move – on with Business as Usual as private businesses have/are doing! This should be done ASAP.

That departments open up as soon as possible to the public safely.

2. Communication from Supervisor Van Dyck re: Request that Administration prepare an annual report similar to the 5-year Capital Improvement Plan, that summarizes prior and future expenditures, by year, by project for all sales tax related projects. Report to be distributed annually at the February County Board Meeting. Receive and place on file.
3. Ordinance to Amend Section 31.19(3) of Chapter 31 of the Brown County Code of Ordinances Regarding Possession of Marijuana. To approve. See Resolutions & Ordinances.
4. Resolution Authorizing the Issuance and Sale of \$7,500,000 General Obligation Refunding Bonds, Series 2020. To approve. See Resolutions & Ordinances.
5. Resolution Regarding Table of Organization Change for the Public Works Department – Facilities Journeyman Electrician. *This Item was taken up under the budget portion. Motion to approve Budget Review Items 13-29 and Non-Budget Item 5.*
6. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the legal bills.
7. County Clerk - Budget Status Financial Report for August 2020 – Unaudited. Receive and place on file.
8. County Clerk - Director's Report. To review position in the County Clerk's Office at the January 2021 Administration Committee agenda.
9. Technology Services - Budget Status Financial Report for August 2020 – Unaudited. Receive and place on file.
10. Technology Services Monthly Report. Receive and place on file.
11. Child Support - Budget Status Financial Report for September 2020 – Unaudited. Receive and place on file.
12. Child Support - Director Summary. Receive and place on file.
13. Treasurer - Review of Treasurers Dept. Budget Performance Report for August 2020 – Unaudited. Receive and place on file.
14. Treasurer's Report. Receive and place on file.
15. Treasurer - Discussion and Possible Action regarding a request to refund tax interest charges to an individual. To deny.
16. Treasurer - Discussion and possible action on the sale of the following tax deed parcels from the Wisconsin Surplus Online Auction ending 10-6-2020:

<u>Parcel #</u>	<u>Address</u>	<u>Municipality</u>	<u>Min. Starting Bid</u>
ND-17-1/18-1	4706/4712 CTH P	Town of New Denmark	\$ 100
			\$ 2,552.00

High Auction Bid \$  
Proposed Conditions of Sale:
  1. Buyer is responsible for 2020 Property Taxes.
  2. Buyer to pay any delinquent water & sewer utility bills presented.
  3. Buyer to pay outstanding special assessments and/or special charges.
  4. Conveyance to be via Quit Claim Deed only.To approve the sale of Parcel ND-17-1/18-1 to Thompson Acquisitions LLC in the amount of \$2,552 plus \$30 recording fee and subject to the following conditions: buyer is responsible for 2020 property taxes; buyer to pay any delinquent water & sewer utility bills presented; buyer to pay outstanding special assessments and/or special charges and conveyance to be via Quit Claim Deed only.
17. Audit of bills. To approve the audit of the bills.

**No. 9b -- REPORT OF EDUCATION & RECREATION COMMITTEE OF OCTOBER 7, 2020**

1. Consent Agenda - Library Board Minutes of July 16, July 22 & August 20, 2020. See *action at Item 6*.
2. Consent Agenda - Neville Public Museum Governing Board Minutes of September 14, 2020. See *action at Item 6*.
3. Consent Agenda - Golf Course Budget Status Financial Report for August 2020 – Unaudited. See *action at Item 6*.
4. Consent Agenda - Museum Budget Status Financial Report for August 2020 - Unaudited. See *action at Item 6*.
5. Consent Agenda - Parks Budget Status Financial Report for August 2020 – Unaudited. See *action at Item 6*.
6. NEW Zoo Budget Status Financial Report for August 2020 – Unaudited. To approve consent agenda items.
7. Golf Course Superintendent's Report. *No action taken.*
8. NEW Zoo and Adventure Park - Director's Report. *No action taken.*
9. Parks Dept. - Director's Report. *No action taken.*
10. Museum Director's Report. *No action taken.*
11. Library Report/Director's Report. *No action taken.*
12. Audit of bills. To pay the bills.

**No. 9c -- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 20, 2020**

1. Review Minutes of:
  - a) Aging & Disability Resource Center Board of Director's Meeting (July 9 and August 27, 2020).
  - b) Board of Health (July 14 and August 11, 2020).
  - c) Children with Disabilities Education Board (June 16, July 14, August 18, and October 15, 2020).
  - d) Human Services Board (August 13, 2020).
  - e) Veterans' Recognition Subcommittee (September 15, 2020).To take Items 1a-e together.  
Receive and place on file Items 1a-e.
2. Communication from Supervisor Lefebvre re: I am asking the Human Service/County Board adopt the following NACO resolution the Executive Committee passed, urging the Federal Government to - Declare Racism a National Public Health Crisis -
  - 1- Assert that racism is a public health crisis affecting our entire country.
  - 2- Leverage a racial equity lens in evaluating federal policy.
  - 3- Develop relevant policies aimed at improving health and economic opportunity in communities of color and;
  - 4- Support local, state and federal initiatives that advance social justice. Hold until next meeting.
3. Wind Turbine Update - Receive new information – Standing Item. Receive and place on file.
4. Resolution Extending the Declaration of Emergency from 11-05-2020 to December 2020 and Limiting Authority. To approve the alternative declaration order.
5. Syble Hopp - Director's Report.
  - a) COVID-19 Update. Receive and place on file.
6. Aging & Disability Resource Center - Director's Report.
  - a) COVID-19 Update. Receive and place on file.
7. Veterans - Director's Report.

- a) COVID-19 Update. Receive and place on file.
8. Health & Human Services Dept. - Executive Director's Report.
  - a) COVID-19 Update. Receive and place on file.
9. Health & Human Services Dept. - Budget Adjustment Request (20-076): Any increase in expenses with an offsetting increase in revenue. To approve.
10. Health & Human Services Dept. - Financial Report for Community Treatment Center and Community Services - September and October 2020. Receive and place on file.
11. Health & Human Services Dept. - Statistical Reports.
  - a) Monthly CTC Data.
    - i. Bay Haven Crisis Diversion – August and September 2020.
    - ii. Nicolet Psychiatric Center – August and September 2020.
    - iii. Bayshore Village (Nursing Home) – August and September 2020.
    - iv. CTC Double Shifts Worked - July, August and September 2020.
  - b) Child Protective Services – Child Abuse/Neglect Report – August and September 2020.
  - c) Monthly Contract Update – September and October 2020.

To take Items 11a-c together.  
Receive and place on file Items 11a-c.
12. Request for New Non-Contracted and Contracted Providers – September and October 2020.  
To approve.
13. Audit of bills. To acknowledge receipt of the bills.

**No. 9d -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF OCTOBER 13, 2020.**

1. Review Minutes of:
  - a. Solid Waste Board (August 17, 2020). Receive and place on file.
2. Airport - Award of Airport Terminal Lobby Door Replacement Bid. To approve Entrance Technologies for Base Bid, Option A and Option B for a total of \$48,623.
3. Airport - Director's Report. *No action taken.*
4. Port and Resource Recovery - Director's Report. Receive and place on file.
5. Extension - Budget Status Financial Report for August 2020 – Unaudited. Receive and place on file.
6. Extension - Director's Report. Receive and place on file.
7. Public Works - Resolution Regarding Table of Organization Change for the Public Works Department – Facilities Journeyman Electrician. To approve. See BUDGET Resolutions & Ordinances.
8. Public Works - Highway 6-Year Capital Improvement Plan Update. To approve.
9. Public Works - Summary of Operations. Receive and place on file.
10. Public Works - Director's Report. Receive and place on file.
11. Planning, Property Listing & Zoning – Budget Status Financial Reports for August 2020 – Unaudited. Receive and place on file.
12. Acknowledging the bills. Acknowledge receipt of the bills.

**No. 9di -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 13, 2020.**

1. Budget Status Financial Report for August 2020 – Unaudited. Receive and place on file.

2. Budget Adjustment Request (20-071): Any increase in expenses with an offsetting increase in revenue. To approve.
3. Director's Report. Receive and place on file.

**No. 9e -- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 6, 2020.**

1. Review Minutes - Local Emergency Planning Committee (July 14 & September 8, 2020). Receive and place on file.
2. Circuit Court, Commissioners, Probate - Budget Status Financial Report for August 2020 (Unaudited). Receive and place on file.
3. Circuit Court, Commissioners, Probate – Report. Receive and place on file.
4. Clerk of Courts - Clerk of Court's Report. Receive and place on file.
5. District Attorney – District Attorney's Report. Receive and place on file.
6. Public Safety Communications – Budget Status Financial Report for August 2020 (Unaudited). Receive and place on file.
7. Public Safety Communications – Director's Report. Receive and place on file.
8. Emergency Management – Budget Status Financial Report for August 2020 (Unaudited). Receive and place on file.
9. Emergency Management – Budget Status Financial Report for August 2020 – Including Disaster Management Account – COVID/Flooding (Unaudited). Receive and place on file.
10. Emergency Management- Director's Report. Receive and place on file.
11. Medical Examiner – Budget Status Financial Report for August 2020 (Unaudited). Receive and place on file.
12. Medical Examiner – Medical Examiner Activity Spreadsheet. Receive and place on file.
13. Medical Examiner – Medical Examiner's Report. Receive and place on file.
14. Sheriff – Budget Status Financial Report for August 2020 (Unaudited). Receive and place on file.
15. Sheriff – Key Factor Report through August 2020 (Unaudited). Receive and place on file.
16. Sheriff – Budget Adjustment Request (20-070): Any increase in expenses with an offsetting increase in revenue. To approve Budget Adjustment 20-070.
17. Sheriff -Budget Adjustment Request (20-074): Any increase in expenses with an offsetting increase in revenue. To approve Budget Adjustment 20-074.
18. Sheriff – Discussion and possible action regarding amending Brown County Ordinance 31.19 (Possession of Marijuana). To approve change to Brown County Ordinance 31.19(3). See Resolutions & Ordinances.
19. Sheriff – Request for Table of Organization Change Resolution – Sheriff's Office – Drug Task Force – Advanced Criminal Analyst. *No action taken.*
20. Sheriff – Sheriff's Report. Receive and place on file.
21. Audit of bills. To acknowledge receipt of the bills.

**No. 9f -- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 21, 2020.**

3. Review Minutes of:
  - a. Benefits Advisory Committee of August 27 and September 23, 2020. Receive and place on file.
  - b. Supervised Release Committee of September 3, September 11 and September 18, 2020. Receive and place on file.

4. Communication from Supervisor Deneys re: Amend Chapter 2 of the Brown County Ordinances to require that if a Chair of the County Board or Committee elects to have a meeting and allows for public comments via US postal service mail or email for said meeting, that said public comments received through these methods shall be read into the record by the Chair during the public comments section of the meeting. To hold until subsequent Executive Committee meeting.
5. Internal Auditor - Presentation of the 2019 Comprehensive Annual Financial Report (CAFR) by David Maccoux, CliftonLarsonAllen. Receive and place on file.
6. Audit of the bills. To acknowledge receipt of the bills.

**No. 10 -- Resolutions, Ordinances**

**Budget Adjustments Requiring County Board Approval**

**No. 10a – RESOLUTION APPROVING BUDGET ADJUSTMENTS TO VARIOUS DEPARTMENT BUDGETS**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the below listed departments have submitted the following adjustments to their departmental budgets that, per Wisconsin State Statutes, require approval by a 2/3 vote of the full County Board:

20-069 UW-Extension	Extension Brown County Community Gardens has received grant funds from the Diocese of Green Bay for the purchase of seeds and plants for its gardeners, and a hose protector to improve water access at its Community Church Community Garden.	<b>Fiscal Impact: \$700</b>
20-070 Sheriff	This 2020 budget adjustment is to increase grant revenue and related Supplies and Outlay expenses to participate in a Law Enforcement Drug Trafficking Response grant through Wis. Dept. of Justice (2021-DT-01- 16012) for the period of Aug 1, 2020 - June. 30, 2021. The grant provides funds for the purchase of a handheld drug analyzer that does not require direct contact with most substances. The device can test for narcotics, stimulants, depressants, hallucinogens and analgesics. There is no local match required for this grant.	<b>Fiscal Impact: \$31,753</b>
20-071 LandCon	A donation was made to the Demonstration Farm Project by the Community Foundation of the Fox Valley Region for the purchase of an air seeder (farm equipment). This equipment will help in furthering the efforts of the project throughout Brown County. Also, it was determined that rental equipment will not be needed for the project in 2020, so the corresponding grant revenue will also need to be decreased.	<b>Fiscal Impact: \$2,125</b>



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20-074      This 2020 budget adjustment is to increase grant revenue and related Supplies  
Sheriff      expenses to participate in the Wisconsin Public Service Foundation "Rewarding  
Responder Grant." The grant provides funds for the purchase of 26 cartons of  
NARCAN nasal spray for treatment of victims of opioid overdoses and for officers  
and K-9s that may be accidentally exposed to opioids such as fentanyl. The  
Sheriff's office has 72 locations where NARCAN is available for emergency  
deployment but replenishments are needed as the spray has a shelf life of 24  
months. Officers routinely receive training in the use of NARCAN so no additional  
training is necessary. There is no additional cost to the county.

**Fiscal Impact: \$1,950**

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20-076      The Targeted Safety Support Funds (TSSF) program has more flexibility than the  
HHS-CS      In-Home Safety Services (IHSS) program it replaced. With the program now being  
fully implemented, it is anticipated we will utilize more allowable reimbursement.  
This budget adjustment records the additional revenue and expense anticipated  
for the year and is budget neutral.

**Fiscal Impact: \$0**

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and,

WHEREAS, these budget adjustments are necessary to ensure activities are  
appropriated and accounted for properly.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors  
hereby approves the above listed budget adjustments.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

LAND CONSERVATION SUBCOMMITTEE

PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE

PUBLIC SAFETY COMMITTEE

Approved By: /s/ Troy Streckenbach      Date: 10/29/2020

20-105R

Authored by Administration

Approved by Corporation Counsel's Office

*Fiscal Note: The fiscal impact is as described in the individual budget adjustments listed above.*

A motion was made by Supervisor Schadewald and seconded by Supervisor Peters "to  
**approve.**" Voice vote taken. Motion carried unanimously with no abstentions.

**ATTACHMENTS TO RESOLUTION #10A**  
**ON THE FOLLOWING PAGES**

## BUDGET ADJUSTMENT REQUEST

**Category**

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
  - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).
- ☐ 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.
- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☒ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- 9 Any allocation from the County's General Fund (*requires separate Resolution*)  
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

**Approval Level**

Dept Head

Director of Admin

County Exec

County Exec

Admin Comm

Oversight Comm  
2/3 County Board

Oversight Comm  
2/3 County Board

Oversight Comm  
2/3 County Board *CH*

Oversight Comm  
2/3 County Board

Oversight Comm  
Admin Committee  
2/3 County Board

**Justification for Budget Change:**

Extension Brown County Community Gardens has received grant funds from the Diocese of Green Bay for the purchase of seeds and plants for its gardeners, and a hose protector to improve water access at its Community Church Community Garden.

Fiscal Impact\*: \$ 700

\*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.083.001.4309	Other Grant Revenue	\$ 700 <i>EB</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.083.001.5300	Supplies	\$ 700 <i>EB</i>
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Judith Knudsen

Digitally signed by Judith Knudsen  
Date: 2020.08.20 14:33:16 -05'00'

*Signature of Department Head*

Department: Extension Brown County

Date: 08/18/2020

**AUTHORIZATIONS**

Troy Strackenbach

Troy Strackenbach (Aug 27, 2020 17:18 CDT)

*Signature of DOA or Executive*

Date: Aug 27, 2020











# BA 20-069 UW Extension Community Gardens Grant

Final Audit Report

2020-08-27

Created:	2020-08-26
By:	Andrea Holden (andrea.holden@browncountywi.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6aWnIEHkFBMLZic7_AbwHtdH4_ISZkeN

## "BA 20-069 UW Extension Community Gardens Grant" History

-  Document created by Andrea Holden (andrea.holden@browncountywi.gov)  
2020-08-26 - 4:38:09 PM GMT - IP address: 205.213.50.254
-  Document emailed to Erica Bendickson (erica.bendickson@browncountywi.gov) for signature  
2020-08-26 - 4:39:31 PM GMT
-  Email viewed by Erica Bendickson (erica.bendickson@browncountywi.gov)  
2020-08-26 - 9:17:27 PM GMT - IP address: [REDACTED]
-  Document e-signed by Erica Bendickson (erica.bendickson@browncountywi.gov)  
Signature Date: 2020-08-26 - 9:17:55 PM GMT - Time Source: server - IP address: [REDACTED]
-  Document emailed to cw (chad.weininger@browncountywi.gov) for signature  
2020-08-26 - 9:17:57 PM GMT
-  Email viewed by cw (chad.weininger@browncountywi.gov)  
2020-08-27 - 0:00:58 AM GMT - IP address: [REDACTED]
-  Document e-signed by cw (chad.weininger@browncountywi.gov)  
Signature Date: 2020-08-27 - 0:50:03 AM GMT - Time Source: server - IP address: [REDACTED]
-  Document emailed to Troy Streckenbach (troy.streckenbach@browncountywi.gov) for signature  
2020-08-27 - 0:50:05 AM GMT
-  Email viewed by Troy Streckenbach (troy.streckenbach@browncountywi.gov)  
2020-08-27 - 10:18:22 PM GMT - IP address: [REDACTED]
-  Document e-signed by Troy Streckenbach (troy.streckenbach@browncountywi.gov)  
Signature Date: 2020-08-27 - 10:18:49 PM GMT - Time Source: server - IP address: [REDACTED]



10a



# BUDGET ADJUSTMENT REQUEST

20-070

## Category

## Approval Level

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
| <input type="checkbox"/> 3            | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  | County Exec   |
| <input type="checkbox"/> 4            | Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)   | County Exec   |
| <input type="checkbox"/> 5            | a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).   | Admin Comm  |
| <input type="checkbox"/> 5            | b) Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation.   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6            | Reallocation between two or more departments, regardless of amount   | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm <i>CHW</i><br>2/3 County Board         |
| <input type="checkbox"/> 8            | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| 9                                     | Any allocation from the County's General Fund (requires separate Resolution)<br><i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i>   | Oversight Comm<br>Admin Committee<br>2/3 County Board |

## Justification for Budget Change:

This 2020 budget adjustment is to increase grant revenue and related Supplies and Outlay expenses to participate in a Law Enforcement Drug Trafficking Response grant through Wis. Dept. of Justice (2021-DT-01-16012) for the period of Aug 1, 2020 – June. 30, 2021. The grant provides funds for the purchase of a handheld drug analyzer that does not require direct contact with most substances. The device can test for narcotics, stimulants, depressants, hallucinogens and analgesics. There is no local match required for this grant.

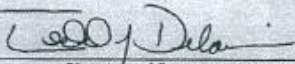
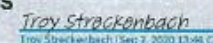
Fiscal Impact\*: \$31,753

\*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.075.4302	State grants	\$31,753
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.075.6110.020	Outlay	\$31,200
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.075.5300	Supplies & Expenses	\$553
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

*DH*  
DH

## AUTHORIZATIONS

 Signature of Department Head Department: <u>Sheriff</u> Date: <u>09-01-20</u>	 Troy Strackenbach (Sep 2, 2020 13:46 CDT) Signature of DOA or Executive Date: <u>Sep 2, 2020</u>
--	--

Revised 12/3/18

10a

20-071

## BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation Dept Head
- ☐ 2 Reallocation due to a technical correction that could include:  
 • Reallocation to another account strictly for tracking or accounting purposes  
 • Allocation of budgeted prior year grant not completed in the prior year Director of Admin
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). Admin Comm
- ☐ 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. Oversight Comm  
2/3 County Board
- ☐ 6 Reallocation between two or more departments, regardless of amount Oversight Comm  
2/3 County Board
- ☒ 7 Any increase in expenses with an offsetting increase in revenue Oversight Comm CR  
2/3 County Board
- ☐ 8 Any allocation from a department's fund balance Oversight Comm  
2/3 County Board
- 9 Any allocation from the County's General Fund (requires separate Resolution)  
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared. Oversight Comm  
Admin Committee  
2/3 County Board

Justification for Budget Change:

A donation was made to the Demonstration Farm Project by the Community Foundation of the Fox Valley Region for the purchase of an air seeder (farm equipment). This equipment will help in furthering the efforts of the project throughout Brown County. Also, it was determined that rental equipment will not be needed for the project in 2020, so the corresponding grant revenue will also need to be decreased.

Fiscal Impact\*: \$ 2,125

\*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
X		110.048.306.4901	Demo Farm Donations	\$ 22,125
	X	110.048.306.4301	Demo Farm Federal Grant Revenue	\$ 20,000
	X	110.048.306.5320.100	Demo Farm Rental Equipment	\$ 20,000
X		110.048.306.5395	Demo Farm Equipment Nonoutlay	\$ 22,125

EB  
EB

Michael L Muehnike

AUTHORIZATIONS

Troy Streckenbach

Troy Streckenbach (Sep 4, 2020 10:58 CDT)

Signature of Department Head

Signature of DOA or Executive

Department: Land &amp; Water Conservation

Date: Sep 4, 2020

Date: 09/03/20

Revised 12/17/19

Submit Form

10a



# BUDGET ADJUSTMENT REQUEST

20-074

## Category

## Approval Level

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
| <input type="checkbox"/> 3            | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  | County Exec   |
| <input type="checkbox"/> 4            | Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)   | County Exec   |
| <input type="checkbox"/> 5            | a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).   | Admin Comm  |
| <input type="checkbox"/> 5            | b) Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation.   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6            | Reallocation between two or more departments, regardless of amount   | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm <i>CH</i><br>2/3 County Board          |
| <input type="checkbox"/> 8            | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9            | Any allocation from the County's General Fund (requires separate Resolution)<br><i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i>   | Oversight Comm<br>Admin Committee<br>2/3 County Board |

## Justification for Budget Change:

This 2020 budget adjustment is to increase grant revenue and related Supplies expenses to participate in the Wisconsin Public Service Foundation "Rewarding Responder Grant." The grant provides funds for the purchase of 26 cartons of NARCAN nasal spray for treatment of victims of opioid overdoses and for officers and K-9s that may be accidentally exposed to opioids such as fentanyl. The Sheriff's Office has 72 locations where NARCAN is available for emergency deployment but replenishments are needed as the spray has a shelf life of 24 months. Officers routinely receive training in the use of NARCAN so no additional training is necessary. There is no additional cost to the county.

**Fiscal Impact\*: \$1,950**

\*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.4904	Grants (non-governmental)	\$1,950
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.5300	Supplies & expense	\$1,950
<input type="checkbox"/>	<input type="checkbox"/>			<i>DH</i>
<input type="checkbox"/>	<input type="checkbox"/>			<i>DI</i>
<input type="checkbox"/>	<input type="checkbox"/>			09/23/20
<input type="checkbox"/>	<input type="checkbox"/>			

## AUTHORIZATIONS

*[Signature]*  
Signature of Department Head  
Department: *Sheriff*  
Date: *9-23-20*

*Troy Strackenhack*  
Troy Strackenhack (Sep 23, 2020 10:01 CDT)  
Signature of DOA or Executive  
Date: Sep 23, 2020

Revised 12/3/18

10a

# BUDGET ADJUSTMENT REQUEST

20-076

## Category

## Approval Level

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
| <input type="checkbox"/> 3            | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  | County Exec   |
| <input type="checkbox"/> 4            | Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)   | County Exec   |
| <input type="checkbox"/> 5            | a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).   | Admin Comm  |
| <input type="checkbox"/> 5            | b) Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation.   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6            | Reallocation between two or more departments, regardless of amount   | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm <i>EW</i><br>2/3 County Board          |
| <input type="checkbox"/> 8            | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9            | Any allocation from the County's General Fund ( <i>requires separate Resolution</i> )<br><i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i>  | Oversight Comm<br>Admin Committee<br>2/3 County Board |

## Justification for Budget Change:

The Targeted Safety Support Funds (TSSF) program has more flexibility than the In-Home Safety Services (IHSS) program it replaced. With the program now being fully implemented it is anticipated we will utilize more allowable reimbursement. This budget adjustment records the additional revenue and expense anticipated for the year and is budget neutral.

Fiscal Impact\*: \$ 0

\*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.144.7000.3632A	Purchased Services TSSF Unlimited	\$ 111,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.144.7000.3632B	Purchased Services TSSF Limited	\$ 36,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.144.4302.3632	State grant and aid revenue - TSSF	\$ 147,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

**Erik Pritzl**

Digitally signed by Erik Pritzl  
Date: 2020.10.09 12:26:24  
+05'00'

Signature of Department Head

Department: Health & Human Services

Date: 10/9/2020

## AUTHORIZATIONS

*Troy Strackenhack*  
Troy Strackenhack: Oct 14, 2020 09:14 (DIT)

Signature of DOA or Executive

Date: Oct 14, 2020

Revised 12/17/19

10a

***Item #10b was struck from the agenda. Please see Item #10f***

**Administration Committee and Public Safety Committee**

**No. 10c – ORDINANCE TO AMEND SECTION 31.19(3) OF CHAPTER 31 OF THE BROWN COUNTY CODE OF ORDINANCES REGARDING POSSESSION OF MARIJUANA.**

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

**Section 1** - Sections 31.19(3) of Chapter 31 of the Brown County Code of Ordinances is hereby amended as follows:

**31.19 POSSESSION OF MARIJUANA PROHIBITED.**

(1) Possession Prohibited. The possession of 25 grams or less of marijuana is hereby prohibited.

(2) Definitions. "Marijuana" shall have, for purposes of this section, the same meaning and definition as set forth in the provisions of Sec. 161.01 (14), Stats., with the exception set forth in Sec. 161.41(3r), Stats.

(3) Application. Pursuant to Wis. Stat. Sec. 59.54(25)(b), this Ordinance applies in every municipality within the County of Brown. ~~This ordinance does not apply in any city or village within Brown County which has adopted an ordinance prohibiting the possession of marijuana.~~

(4) Penalty. Any person violating this section shall be subject to a forfeiture in the amount of not less than \$50.00, nor more than \$1000.00.

(5) Defenses. Authorization of possession of marijuana under Sec. 161.32, Stats., or Sec. 161.335, Stats., shall be a defense to any offense alleged hereunder.

**Section 2** - This ordinance shall become effective upon passage and publication.

*Fiscal Note: This amendment does not require an appropriation from the General Fund.*

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

ADMINISTRATION COMMITTEE

Approved By:

/s/ Troy Streckenbach                      10/29/2020  
COUNTY EXECUTIVE                      (Date)

/s/ Sandra L. Juno                      10/28/2020  
COUNTY CLERK                      (Date)

/s/ Patrick Buckley                      10/28/2020  
COUNTY BOARD CHAIR                      (Date)



20-104

Authored by: Dave Hemery at the request of Sheriff Delain

Approved by: Corporation Counsel

A motion was made by Supervisor Coenen and seconded by Supervisor Deneys **“to approve.”**  
Voice vote taken. Motion carried unanimously with no abstentions.

**ATTACHMENT TO ORDINACE #10C**  
**ON THE FOLLOWING PAGE**

Sheriff's Office  
Brown County

2684 Development Drive  
Green Bay, Wisconsin 54311  
Phone: (920) 448-4200



Todd J. Delain  
Sheriff

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** 9-25-20  
**REQUEST TO:** Public Safety Committee and Administration Committee  
**MEETING DATE:** 10-06-20, and 10-15-2020  
**REQUEST FROM:** Sheriff's Office  
Sheriff Todd J. Delain

**REQUEST TYPE:** ☐ New resolution ☐ Revision to resolution  
☐ New ordinance ☒ Revision to ordinance

**TITLE:** 31.19 POSSESSION OF MARIJUANA

**ISSUE/BACKGROUND INFORMATION:**

The issue relates to the application of the ordinance. Currently the ordinance does not apply within any city or village within Brown County which has adopted an ordinance prohibiting the possession of marijuana. Meaning that if a city or village has an ordinance regulating possession of marijuana, then the ordinance citation must be written to the city or village and not Brown County Court. This is not always the best option and the District Attorney's Office does not prefer that one incident be sent to multiple courts. Having a person go to multiple courts for violations during one contact or incident is not efficient for the courts or the person who is cited. The goal is to have the ability to send all violation observed during an incident to one court. This will improve efficiency of the officers, the courts and reduce the need for a person cited to attend more than one court for violations observed during one incident.

**ACTION REQUESTED:**

Remove the application language: "This ordinance does not apply in any city or village within Brown County which has adopted an ordinance prohibiting the possession of marijuana."

**FISCAL IMPACT:**

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$ 0
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

10c

**Planning, Development & Transportation Committee**

No. 10d – **RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT ENTITLED: AMENDED AND RESTATED INTERGOVERNMENTAL SOLID WASTE DISPOSAL AGREEMENT (HEREAFTER REFERRED TO AS THE “CONTRACT”).**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the below mentioned Committee(s) reviewed a request for the County to enter into the Contract, attached to and incorporated herein via attachment and reference, and determined that there is a need, and that it is desirable, for the County Board to authorize and direct that the appropriate County Officer, Official and/or Agent do so.

**NOW, THEREFORE, BE IT RESOLVED**, that the Brown County Board of Supervisors hereby authorizes and directs that the appropriate County Officers, Officials and/or Agents take any and all actions necessary to enter into the Contract.

Respectfully submitted,

PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE

20-107R

Authored by: Corporation Counsel Office

Approved by: Corporation Counsel Office

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal effect is reflected in the 2021 budget.*

A motion was made by Supervisor Landwehr and seconded by Supervisor Dantine “**to approve.**” Voice vote taken. Motion carried unanimously with no abstentions.

**ATTACHMENTS TO RESOLUTION #10D**  
**ON THE FOLLOWING PAGES**

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN HAEN  
DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10-28-20  
REQUEST TO: County Board (as directed by PD&T Committee on 9-22-2020)  
MEETING DATE: 10/28/2020  
REQUEST FROM: Dean Haen  
Director  
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING THE AMENDED AND RESTATED BOW COOPERATIVE LANDFILL PLAN

ISSUE/BACKGROUND INFORMATION:

In 2000, Brown County entered into an Intergovernmental Agreement with Outagamie and Winnebago Counties, collectively referred to as the "BOW" (Brown, Outagamie and Winnebago). The BOW integrated Solid Waste Management system has been in place since 2001 and during its tenure has experienced significant savings (\$48M) by the economies of scale of having regionalized landfill services between Brown, Outagamie and Winnebago Counties. The success of this partnership is continually improving and based on this success has made additional improvements to how tonnages are accounted for that come into the system. This resolution is to approve the amended and restated Intergovernmental Solid Waste Disposal Agreement for Brown, Outagamie and Winnebago Counties.

ACTION REQUESTED:

APPROVAL

FISCAL IMPACT:

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? Continued savings at the same rate that generated \$48M over the existing term of the agreement for the next 22 years. Brown County rate payers are part of the BOW system save approximately \$1M in tipping fees/year.
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? 656.079.001
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

10d

**AMENDED AND RESTATED  
INTERGOVERNMENTAL SOLID WASTE DISPOSAL AGREEMENT  
For Brown, Outagamie, and Winnebago Counties**

This is an amendment and complete restatement of that certain Intergovernmental Solid Waste Disposal Agreement effective January 1, 2003, by and between Brown County, a Wisconsin municipal corporation, (hereinafter referred to as "Brown"); Outagamie County, a Wisconsin municipal corporation, (hereinafter referred to as "Outagamie"); and the Winnebago County Solid Waste Management Board, a Wisconsin municipal body with the authority to contract (hereinafter referred to as "Winnebago"). The parties may be individually referred to as a "County," and collectively, are referred to as the "Counties".

Each County has a particular department responsible for the management and operation of its landfill. While it is understood that the department, or its name, may change over time, the respective current departmental heads are as follows: Brown County – Director of Port and Resource Recovery; Outagamie County – Director of Recycling and Solid Waste; and Winnebago County – Director of Solid Waste. The directors are, individually, a "Director" and, collectively, are referred to as the "Directors."

WHEREAS, the Counties believe that, by working together in this Intergovernmental Solid Waste Disposal Agreement (this "Agreement"), they can more effectively and efficiently provide for the solid waste disposal and transferring needs of their citizens for many years into the future; and

WHEREAS, by working together on a coordinated multi-county plan for solid waste disposal and transferring, the Counties can ensure their citizens have adequate licensed capacity for solid waste disposal for approximately forty (40) years from January 1, 2003; and

WHEREAS, despite this Agreement to work together for the common good of all three (3) Counties, the Counties are not merging their solid waste disposal and transferring facilities at this time; rather, each of the Counties retains autonomy in the ownership of its assets and in the negotiations of its contracts with customers; and

WHEREAS, the Counties expect their cooperative efforts to generate cost reductions and other benefits to the respective Counties.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the Counties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each County for itself, the Counties do agree as follows:

1. **Cooperative Agreement.** The Counties agree to work together to implement this plan for the transfer and disposal of solid waste. Each County guarantees to the other two (2) Counties that it will preserve its designated landfill capacity for the Counties through sound material acceptance criteria and operational best management practices as called for by this Agreement and agreed by the Counties.

2. **Lands Subject To This Agreement.** The Outagamie East landfill, the Northeast landfill and the Northwest landfill, the Brown South landfill, and the Winnebago Sunnyview Co-Disposal landfill are subject to this Agreement. The Counties agree to maintain their respective licenses and to obtain and maintain any permits contemplated by this Agreement. The lands subject to this Agreement are more particularly described in Exhibit A attached hereto and

incorporated herein by reference. Further, it is understood that Outagamie shall, during the time that regional waste is being disposed of at Winnebago, keep a small industrial landfill open.

Due to the number of years required to obtain regulatory permits and construct a new landfill, at the time of the execution of this amended and restated Agreement, Outagamie is pursuing the necessary permits for its Northwest landfill, and Brown is pursuing the necessary permits for its South landfill site. Due to the vagaries of the permitting process, one or both sites may be in operation while the CLP-designated regional landfill under this Agreement is still in operation. Nevertheless, all revenue and cost sharing provisions of this Agreement shall apply as if each operating landfill were the CLP-designated regional landfill under this Agreement. ("CLP" is defined in Section 4 below.)

3. **Term.** At such time as the Counties are prepared to begin transferring and disposing solid waste from the other Counties, the three (3) Counties shall agree upon a date to begin transferring and disposal operations under this Agreement. Operations during calendar year 2002 shall be considered a partial year and shall be pro-rated accordingly. The full forty (40) year term of this Agreement shall commence January 1, 2003, and terminate on December 31, 2042, or when the last landfill which is described above in Section 2 and which is actually put into regular operation reaches capacity, whichever is later. The term, however, may be renewed for up to three (3) successive twenty-five (25)-year periods. It is required that a review of the entire CLP (as defined in Section 4 below) and this Agreement be completed during the seventeenth (17th) year of the initial term, and during the fourteenth (14<sup>th</sup>) year of each renewal period, and again ten (10) years before the last landfill which is described above and which is actually put into regular operation is expected to reach capacity. The Counties may elect by simple majority vote of the three governing bodies (Brown County Board of Supervisors,

Outagamie County Board of Supervisors, Winnebago County Solid Waste Management Board) to renew this Agreement at least ten (10) years before the end of the fortieth (40<sup>th</sup>) year of the original term or at least ten (10) years prior to the end of the twenty-fifth (25<sup>th</sup>) year of any renewal term during which the election is made to renew.

4. **Cooperative Landfill Plan.** This Cooperative Landfill Plan ("CLP") designates each of the Counties to be a regional site for solid waste disposal at some time during the term of this Agreement (see attached Exhibit B). While a County is designated to be the regional disposal site (or at any time that it is receiving waste from any of the Counties), such County shall be called a "Receiving County." The Counties will annually share costs proportionately, as set forth in Section 5 below.

5. **Cost Distribution.** Costs to be shared under this Agreement may, collectively, be referred to as "BOW Costs." Five (5) types of costs have been identified: (A) disposal costs, (B) hauling costs, (C) non-Receiving County landfill administration costs, (D) transfer station operating costs, and (E) interest expense or cost of capital. At this time, the Counties have agreed to share annual costs proportionately, based on each County's percentage of total net BOW tons. BOW net tons are calculated by subtracting shared tons from total tons. Each County's percentage of net tons is calculated by subtracting any shared tons from its total tons and dividing the resulting number (that County's net tons) by the total net BOW tons for the respective year. These costs and sharing methods are more particularly described and allocated in this section.

Each year, the Directors will agree on rates to be charged for the upcoming year. Annual budgeted costs and operational needs will be used to determine the rates. State or federally



imposed surcharges can be passed through without markup by increasing tonnage rates, and accordingly, without further approval of the other Counties. In the event any such surcharge is reduced or eliminated, it shall no longer be charged or collected. The Counties will be billed monthly based on the agreed upon rates. There will be a year-end reconciliation and true-up of established rates to actual costs as described in Section 8 below.

A. **Disposal Costs.** The disposal costs associated with each Receiving County landfill will be shared based on the net percentage of tons of the respective Counties. Monthly invoices will be sent by the Receiving County based on agreed upon rates. Disposal costs will include costs for site development, closure and post-closure, operation and maintenance costs, and other costs associated with waste disposal.

B. **Hauling Costs.** Beginning on January 1, 2022, the Counties shall share the costs of hauling all waste to a Receiving County's landfill on a net percentage of tons basis. Each County incurring hauling costs shall invoice the respective Receiving County based on the agreed upon rates.

C. **Non-Receiving County Landfill Administration Costs.** There are costs that the Counties will be incurring because of their entering into this Agreement, including but not limited to salaries, supplies and utilities, and intra-county charges. All of these costs shall be shared based on an Administration Cost policy as agreed to by the three Directors. The Administration Costs are included in the CLP only for the years the Counties are not a Receiving County. The Administration Costs will be included in the year-end reconciliation as described in Section 8 below.

D. **Transfer Station Operating Costs.** Presently, each County will be responsible for the costs of establishing, operating, and maintaining transfer stations located in its respective County, if it chooses to use a transfer station.

Starting January 1, 2022, transfer station operating costs will be shared based on the net percentage of tons. Each County incurring transfer station operating costs shall invoice the respective Receiving County based on the agreed upon rates.

E. **Interest Expense or Cost of Capital.** Counties that have developed landfills to receive waste will include as shared costs, for each component of their capital costs, one of the following: (1) annual interest costs on long-term debt issued to finance landfill capital costs or, (2) if they developed the landfill with existing resources on hand, a computed cost of capital amount. The computed cost of capital amount will be calculated on eligible capital expenditures (net of depreciation or amortization) at a computed interest rate percentage. The total capital project cost or eligible equipment acquisition cost is eligible for a cost of capital amount on the date the capital asset is placed in service. Specific criteria for eligible capital expenditures, annual depreciation and amortization rates used and calculation of the computed interest rate will be approved by the Directors in a Memorandum of Understanding ("MOU").

6. **Reconciliation Process.** At the beginning of each year, each County will prepare cost estimates for each of the anticipated costs and set rates for the year. Monthly invoices will be issued by each Receiving County and each County incurring shared costs. After the end of each calendar year, a year-end financial report will be prepared that will include the total costs of the CLP, including all costs identified in Section 5. In addition, the report will include a calculation of the net tonnage assigned to the respective Counties. Also, revenues received from

alternate daily cover ("ADC"), beneficial use, and out-of-county wastes will be detailed and deducted from the total CLP costs to calculate the net shareable costs for the year.

Apportionment of costs and revenues will be made in accordance with the provisions of this Agreement. The Directors may amend or change the allocation of specific costs and revenues as determined in an MOU.

7. **Program Monitoring and Adjustments.** Quarterly operational meetings will be held to discuss CLP variances, improvements, and market conditions. Annual meetings will be held to discuss capital improvements at each County's solid waste sites, regional landfill operational updates, material acceptance, CLP variances, and investments in future regional landfiling. Prior to submission of the departmental budget to the respective Boards, annual adjustments to the CLP for the following calendar year shall be made and agreed to by the Directors. It is understood the Counties may, from time to time, enter into MOUs. If unanimous consent cannot be negotiated, the items in dispute will be handled according to the Dispute Resolution section of this Agreement.

8. **Customer Designation.** Each County agrees all customer solid waste shall be directed to a Receiving County. Each County shall work to identify and secure for disposal at a Receiving County all municipal and/or such commercial and industrial waste generated within its territory.

9. **Cost Distribution and Revenue Sharing.** Increases in costs over which the Counties have no control (e.g., utility rate increases, fuel costs incurred in hauling and landfiling waste from the Counties, and general cost inflation) shall be borne as a system cost so that all Counties share equitably. However, costs or increases in costs over which a Receiving County has control shall be borne by the respective Receiving County, unless such Receiving County

obtains the agreement of the other Counties to share such costs or increases. Unforeseen revenues (including grants) related to regional operations shall be equitably distributed among the Counties. Revenues received from disposing of wastes generated in a county which is not a party to this Agreement ("out-of-county wastes") and revenues from Wisconsin Department of Natural Resources ("WDNR") fee-exempt wastes approved for ADC or beneficial use are to be considered BOW revenues. These revenues shall be distributed as may be agreed by the Directors, which agreement(s) may be documented in an MOU or similar writing.

**10. Assurance of Service.** Each County agrees to provide landfill facilities and operations as provided in the CLP. In the event a Receiving County does not provide such services for reasons within its control, it shall be responsible for making the other Counties whole at a level of service and in a manner mutually agreeable for two (2) years or until the termination of this Agreement, whichever first occurs. Whether a Receiving County's inability to provide landfill facility services is "within its control" shall be determined by unanimous agreement; however, such agreement shall not be unreasonably withheld. Notwithstanding the foregoing provisions of this Section 10, the non-defaulting County(ies) shall be obligated to take reasonable steps to mitigate its/their damages.

**11. Force Majeure.** Whenever a period of time is herein prescribed for action to be taken by a County, such County shall not be liable or responsible for, and there shall be excluded from the computation of any such period of time, any delays due to strikes, riots, acts of God, shortages of labor or materials, war, governmental laws, regulations, or restrictions, or any other causes of any kind whatsoever which are beyond the control of such County; provided, however, that the Counties acknowledge and agree that force majeure shall not include the novel coronavirus Covid-19 pandemic, which is known and ongoing as of the date of the execution of

this Amended and Restated Agreement, and any business lockdown ordered by federal, state, or local authorities relating thereto (collectively, "force majeure"). Written notice of a County's inability to timely perform due to force majeure must be given to the other Counties no later than five (5) business days following the force majeure event. Such notice shall also include a description of the actions taken to minimize the impact of the force majeure. The performance of any obligation (monetary or otherwise) affected by force majeure shall not be cancelled but rescheduled such that the pertinent obligations are satisfied promptly after the force majeure condition ceases to exist or by mutual agreement between the Counties. Force majeure shall not include: (a) financial distress nor the inability of a County to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a County's financial inability to perform its obligations hereunder.

12. **Special Wastes.** Special wastes accepted by any of the three Counties, as defined by and pursuant to a WDNR-approved Special Waste Management Plan, shall be accepted at any Receiving County provided that such waste complies with the technical requirements of the respective Receiving County's Plan of Operation. Any special wastes shall be subject to the new customer approval procedures, as identified in an MOU.

13. **Alternate Daily Cover.** All three Counties shall work together to maximize use of ADC and other cover technologies to conserve air space, sharing in these revenues as prescribed in Section 9. All ADC beneficial use materials acceptance shall be determined by the Receiving Counties as necessary to comply with the tonnage thresholds and operational requirements per their respective Plan of Operation approvals. The Directors shall agree on the annual ADC and beneficial reuse material tonnage and rates and document them in an MOU or other agreement.

14. **Capacity Update.** Annually by February 1, each County shall submit to the other two (2) Counties an updated, written statement of its remaining licensed capacity.

15. **Local Rules.** Each County and any third (3<sup>rd</sup>) party agent of such County shall abide by all applicable laws, regulations, codes and local rules for disposal of solid waste at the Receiving Counties. Each County and any third (3<sup>rd</sup>) party agent of such County shall abide by the applicable local rules and ordinances relating to the hauling of solid waste in, or through, any one (1) or more of the Counties.

16. **No Merger.** The assets of each County remain the separate assets of the respective Counties since there is no merger of the Counties' landfills or governing boards. Closure and Long Term Care Funds, as well as contingency and reserve funds, remain the separate assets of the respective Counties. Additional programs not specifically listed in this Agreement, including but not limited to household hazardous waste programs, gas to energy programs (beyond landfill gas flaring), composting programs, and all other internal County-operated recycling and solid waste programs, remain the separate programs of the respective Counties. The costs and revenues, the ability to create and/or terminate, and the administration of such programs are not subject to the terms of this Agreement. The programs, projects, and systems subject to this Agreement are those as the Directors may agree in an MOU, or similar document. The liabilities of each County, including but not limited to long term debt, the Winnebago Snell Road landfill and Sunnyview Sludge landfill, the Outagamie West landfill, and the Brown East and West landfills, remain separate to the extent permitted by law for separate entities. Each County is responsible for compliance with its local host community agreement. Each County shall share in the cost of all Receiving Counties' host community agreements.

**17. Indemnification.** Each County agrees at all times during the term of this Agreement (including any partial year of operation in calendar year 2002, as well as during any renewed or extended term) to indemnify, save harmless, and defend the respective Receiving County, its boards, officers, employees, and representatives against any and all liability, losses, damages, costs or expenses which the Receiving County, its boards, officers, employees or representatives may sustain, incur or be required to pay by reason of bodily injury, personal injury or property damage, or other cause of action of whatsoever nature or kind arising out of, or as a result of, any negligent act or negligent failure to act by the County or its subcontractors in connection with, or incidental to, the delivery of solid waste materials to the Receiving County. However, the provisions of this Section 17 shall not apply to liabilities, losses, charges, costs, or expenses caused solely by, or resulting solely from, the acts or omissions of the Receiving County, its boards, officers, employees, or representatives. Notwithstanding anything to the contrary in this Section 17, the Counties are not waiving any procedures required by, nor any rights the Counties may have under, Section 893.80, Wisconsin Statutes.

**18. Dispute Resolution.** The Counties expect that their respective staffs will resolve operational issues. Claims or disputes among the Counties arising out of, or relating to, this Agreement (including any exhibits now or in the future incorporated herein), shall be decided either by arbitration in accordance with the Arbitration Rules of the American Arbitration Association then pertaining, or by any other alternative dispute resolution mechanism mutually agreed to by the contending Counties. In the event the Counties proceed to arbitration, the following shall govern any such proceedings:

**A.** The American Arbitration Association shall submit a panel of five (5) arbitrators to the Counties (seven [7] arbitrators if three [3] Counties are in dispute). The

Counties shall be allowed alternate strikes until one (1) arbitrator remains, who shall arbitrate the dispute. The order of striking shall be determined by flipping a coin.

**B.** The costs of the arbitration proceeding (except for the filing fees, which shall be paid by the County initiating the proceeding) shall be borne equally by the Counties that are party to the arbitration. Each County shall pay its own legal fees and expenses incurred in connection with the proceeding.

**C.** Any arbitration shall take place in the City of Appleton, Outagamie County, Wisconsin.

**D.** Unless otherwise agreed by the parties to the arbitration, the arbitration hearing in this matter shall be limited to one (1) day in length with the arbitrator providing each side equal time to present its case during that day.

**E.** Any discovery proceeding shall be limited to the thirty (30)-day period prior to the date of the arbitration hearing. (If three [3] Counties are involved, additional time may be permitted by the arbitrator). Notwithstanding the provisions of Subsection B above, the party requesting the discovery shall pay for all costs incurred by the opposite parties, except for attorney's fees, related to the discovery procedure, including but not limited to witness and reporter's fees related to depositions, photocopying fees, postage fees, and delivery fees.

**F.** The arbitrator, in issuing any ruling, shall issue a written decision, which shall include findings of fact and conclusion of law.

**G.** The proceeding and arbitration shall be governed by the laws of the State of Wisconsin, including specifically, Chapter 788 of the Wisconsin Statutes.



H. The decision of the arbitrator shall be final and binding on all parties to the arbitration, shall be enforceable in a court of competent jurisdiction, and shall not be appealable.

19. **Dissolution.** Dissolution of this Agreement is automatic at 11:59 p.m. on December 31, 2042, or when the last landfill which is described above in Section 2 and which is actually put into regular operation reaches capacity, whichever occurs later, unless this Agreement is renewed pursuant to Section 3. Any County which does not renew shall be required to pay each Receiving County to which it had sent solid waste (or to which it was scheduled to send solid waste under the terms of this Agreement) its pro-rata share of the undepreciated cost of any improvements, other than siting and associated cell construction, made by such Receiving County (and agreed to unanimously by all three Counties prior to such expenditure) after January 1, 2003.

20. **Notices.** Any notices or reports required or permitted to be given pursuant to the terms of this Agreement shall be deemed delivered as of the date of the postmark if deposited in the United States Mail, first class postage attached, addressed to the Counties' addresses as set forth below. It shall be the duty of a County changing its address(es) to notify the other Counties in writing within a reasonable time.

Notices to Brown County shall be sent to:

Brown County Director of Port and Resource Recovery  
2561 South Broadway  
Green Bay, Wisconsin 54304

with copy to:

Brown County Corporation Counsel  
305 East Walnut Street  
P. O. Box 23600  
Green Bay, Wisconsin 54305-3600

Notices to Outagamie County shall be sent to:

Outagamie County Director of Recycling and Solid Waste  
1419 Holland Road  
Appleton, Wisconsin 54911-8985

with copy to:

Outagamie County Corporation Counsel County Administration Building  
410 South Walnut Street  
Appleton, Wisconsin 54911-5920

Notices to Winnebago County shall be sent to:

Director of Solid Waste  
Winnebago County Solid Waste Management Board  
100 West County Road Y  
Oshkosh, Wisconsin 54901

with copy to:

Winnebago County Corporation Counsel  
Orrin H. King Building  
448 Algoma Boulevard  
Oshkosh, Wisconsin 54903-2808

21. **Entire Agreement.** The entire Agreement of the Counties (including the attached Exhibits A and B) is contained herein, and this Agreement supersedes any and all oral agreements and negotiation between the Counties relating to the subject matter hereof, provided, however, the Counties reserve the right to enter into operational MOUs.

22. **Governing Law.** This Agreement is entered into, and shall be construed in accordance with the laws of the State of Wisconsin.

23. **Severability.** If any provision of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable (and such determination is non-appealable), this Agreement shall be construed as if the invalid or unenforceable provision had been deleted from the Agreement and the balance of the Agreement shall continue in full force and effect.

24. **Effective Date.** This Amended and Restated Intergovernmental Solid Waste Disposal Agreement (this "Amended and Restated Agreement") shall be effective and binding on the Counties hereto when adopted by the governing body and executed on behalf of such County by the last of the three (3) Counties to so execute this Amended and Restated Agreement.

IN WITNESS WHEREOF, the Counties have duly adopted a resolution approving this Amended and Restated Agreement and have authorized their respective officers to execute this Amended and Restated Agreement on behalf of the County as set forth below.

BROWN COUNTY

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Troy Streckenbach, County Executive

Date: \_\_\_\_\_

By: \_\_\_\_\_  
John Katers, Solid Waste Board Chairman

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Sandy Juno, County Clerk

OUTAGAMIE COUNTY

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Thomas M. Nelson, County Executive

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Jeff Nooyen, County Board Chairman

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Lori J. O'Bright, County Clerk

WINNEBAGO COUNTY SOLID WASTE MANAGEMENT BOARD

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Patrick O'Brien, Chairman

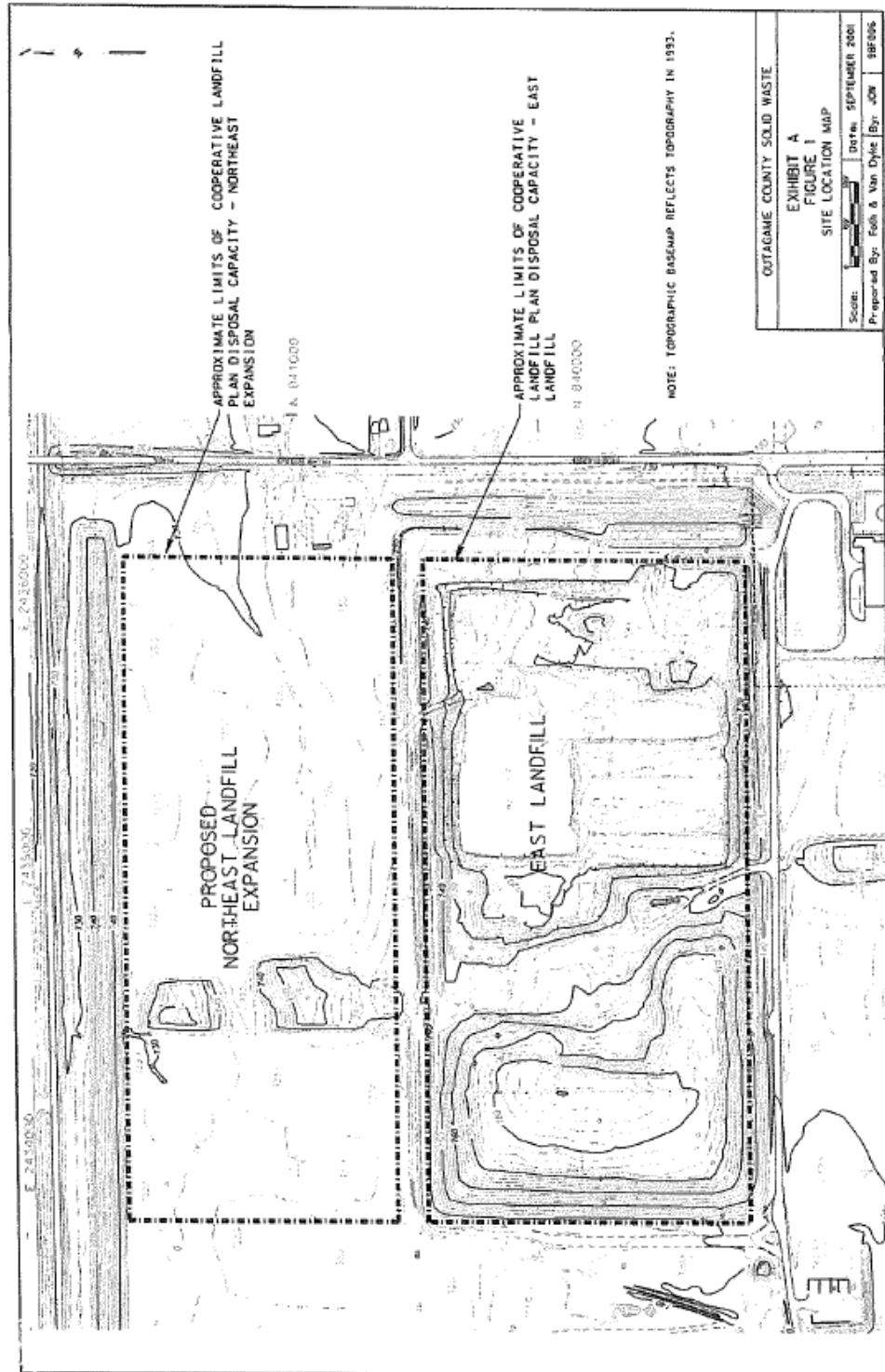
Date: \_\_\_\_\_

By: \_\_\_\_\_  
John M. Rabe, Director of Solid Waste

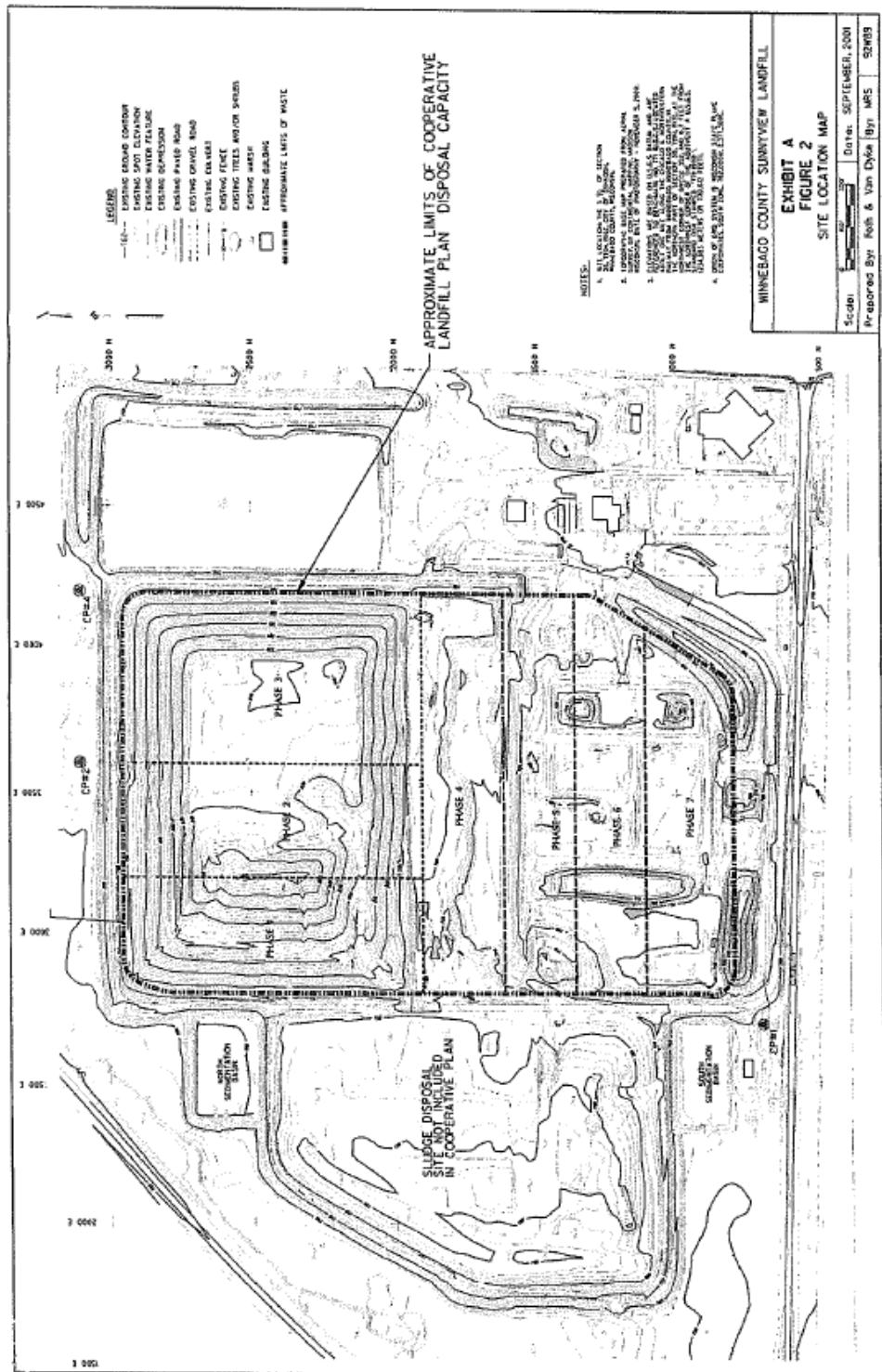
**Exhibit A:**

**Lands Subject to the Intergovernmental Solid Waste Agreement**

**Amended and Restated**



10d



10d







**Exhibit B:**

**Cooperative Landfill Plan for the Intergovernmental Solid Waste**

**Agreement**

**Amended and Restated**

Calendar Year	2000	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042
Agreement Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
	<div>2003-2012</div> <div>Outagamie County East Landfill</div>																																							
	<div>2003-2012</div> <div>Winnebago County Streetview Landfill</div>																																							
	<div>2013-2023</div> <div>Outagamie County Northwest Landfill</div>																																							
	<div>begin filling in 2022</div> <div>Iron County South Landfill</div>																																							
	<div>begin filling in 2023</div> <div>Outagamie County Northwest Landfill</div>																																							

Notes:  
Schedule B of the Cooperative Landfill Plan has been amended and recast.  
Utilization of each landfill capacity is dependent on permitting and construction activities, as well as average consumption rates, and may deviate from this plan.  
CY = cubic yards

W.W. El-Dokkani, Client/Outsourcing Co. Review SW W/NOI (2002) 7054009 Client Correspondence Goal 3/Amendment draft

## **Human Services Committee**

### **No. 10e – \*Alternate\* Resolution Extending the Declaration of Emergency from 11-05-2020 to 12-31-2020 and Limiting Authority.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, Wis. Stat. Sec. 323.11, entitled Declaration by Local Government, provides as follows: “*The governing body of any local unit of government may declare, by ordinance or resolution, an emergency existing within the local unit of government...that impairs transportation, food or fuel supplies, medical care, fire, health or police protection, or other critical systems of the local unit of government. The period of the emergency shall be limited by the ordinance or resolution to the time during which the emergency conditions exist or are likely to exist*”; and

**WHEREAS**, Wis. Stat. Sec. 323.14(4), entitled Powers During an Emergency, provides as follows: “**(a)** *The emergency power of the governing body conferred under s. 323.11 includes the general authority to order...whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency...*”; and

**WHEREAS**, on 03-18-2020 the Brown County Board of Supervisors (the Board), pursuant to Wis. Stat. Sec. 323.11: **1)** Declared that “*...an emergency exists within the County by reason of an imminent threat of disaster impairing medical care, health, and other critical systems of the County due to the spread of COVID-19*”; and **2)** Declared that the period of emergency shall last for 60 days unless sooner terminated or extended by further Resolution of the Board; and

**WHEREAS**, on 05-18-2020 the Board met and extended the period of emergency until they next meet in June of 2020; and

**WHEREAS**, on 06-17-2020 the Board met and extended the period of emergency until they next meet in July of 2020; and

**WHEREAS**, on 07-15-2020 the Board met and extended the period of emergency until they next meet in August of 2020; and

**WHEREAS**, on 08-19-2020 the Board met and extended the period of emergency until they next meet in September of 2020; and

**WHEREAS**, on 09-16-2020 the Board met and extended the period of emergency until 11-04-2020; and

**WHEREAS**, there is a need, due to the continued presence and community spread of COVID-19 in the County, for the Board to further extend the declared period of emergency from 11-05-2020 until ~~the Board meets in December of 12-31-~~2020, unless ended by the Board prior to that; and

**WHEREAS**, there is a need for the Board to limit emergency declaration authority of the County Executive and County Officers and Agents going forward.

**NOW THEREFORE BE IT RESOLVED**, that pursuant to Wis. Stat. § 323.11, the Brown County Board of Supervisors (the Board) hereby finds and declares that an emergency *continues to* exist within the County by reason of an imminent threat of disaster impairing medical care, health, and other critical systems of the County due to COVID-19, and that, due to the continued presence and community spread of COVID-19 in the County, the Board hereby extends the declared period of emergency due to COVID-19 in Brown County from 11-04-2020 until ~~the Board next meets in December 12-31-2020~~, unless sooner terminated; and

**BE IT FURTHER RESOLVED**, that the Director of Health and Human Services, along with the Local Public Health Officer and other County Officials and Agents, are hereby authorized and directed to exercise the following limited authority during the period of emergency: 1) To procure necessary COVID-19 related Personal Protective Equipment (PPE) and supplies for County staff, the public and County buildings; 2) To provide directly, in coordination with a State agency or via contract: COVID-19 testing; and COVID-19 tracing, quarantine and isolation in Brown County regarding COVID-19 positive individuals; 3) To administer and coordinate the previously approved County Emergency Management Plan; 4) To appropriate necessary funds out of the ~~Health & Human Services Public Health-Restricted Health Grants fund~~, to assign necessary staff and resources, and to develop appropriate temporary work rules to carry out the above actions; and 5) To apply for and accept state and federal resources including but not limited to grant money and other reimbursement; and

**BE IT FURTHER RESOLVED**, that in the event the County Executive or any other County Official invokes broad emergency rules the County Board Chair shall call an emergency County Board meeting to take place within approximately 48 hours; and

**BE IT FINALLY RESOLVED**, that Public Health shall, on a monthly basis and for as long as this Emergency Declaration is in effect, report to the Health and Human Services Committee on actions taken pursuant to this Emergency Declaration.

*Fiscal Note: This resolution does not require an appropriation from the General Fund. However, subsequent action resulting from this resolution may require an appropriation from the General Fund.*

Respectfully submitted,

**HUMAN SERVICES COMMITTEE**

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

Authored by: Corporation Counsel  
 Approved by: Corporation Counsel

A motion was made by Supervisor Sieber and seconded by Supervisor Jacobson **“to approve.”**  
 Roll call vote taken.

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Aye	
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Excused	Nay	3
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	1
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Nay		
Jacobson	5	Aye	Brusky	14	Aye	Suennen	23	Aye	Total	25
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Nay	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Nay	Deneys	26	Aye		
Evans	9	Aye	Hopkins	18	Aye					

Motion approved.

### **Committee of the Whole**

#### **No. 10f(1) – RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$6,775,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2020.**

**WHEREAS**, on September 16, 2020, the County Board of Supervisors of Brown County, Wisconsin (the "County") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Refunding Bonds, Series 2020 (the "Bonds") for the public purpose of refunding obligations of the County, including interest on them, specifically, the outstanding maturities of the General Obligation Corporate Purpose Bonds, Series 2011A, dated May 1, 2011 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

**WHEREAS**, the County Board of Supervisors deems it to be necessary, desirable and in the best interest of the County to refund the Refunded Obligations for the purpose of achieving debt service savings;

**WHEREAS**, none of the proceeds of the Bonds shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes;

**WHEREAS**, pursuant to the Set Sale Resolution, the County has directed PMA Securities, LLC ("PMA") to take the steps necessary to sell the Bonds to pay the cost of the Refunding;

**WHEREAS**, PMA, in consultation with the officials of the County, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on October 27, 2020;

**WHEREAS**, the County Clerk (in consultation with PMA) caused notice of the sale of the Bonds to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Bonds for public sale;

**WHEREAS**, the County has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

**WHEREAS**, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the County. PMA has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Supervisors of the County that:

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The County Board of Supervisors hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Official Notice of Sale and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the County and PMA in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of SIX MILLION SEVEN HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$6,775,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds, Series 2020"; shall be issued in the aggregate principal amount of \$6,775,000; shall be dated November 18, 2020; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on November 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on May 1, 2021. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set

forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds are not subject to optional redemption.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2020 through 2029 for the payments due in the years 2021 through 2030 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds, Series 2020, dated November 18, 2020" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the County above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and



interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The

County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the County's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The County hereby authorizes the Chairperson and County Clerk or other appropriate officers of the County to enter a Fiscal Agency Agreement between the County and the Fiscal Agent. Such contract may

provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 13. Persons Treated as Owners; Transfer of Bonds. The County shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written

undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 18. Redemption of the Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on November 27, 2020 at a price of par plus accrued interest to the date of redemption.

The County hereby directs the County Clerk to work with PMA to cause timely notice of redemption, in substantially the form attached hereto as Exhibit F and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice. Any and all actions heretofore taken by the officers and agents of the County to effectuate the redemption of the Refunded Obligations are hereby ratified and approved.

Section 19. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The refunding is expected to save approximately \$1,355,638 in debt service costs.*

Respectfully submitted,

COMMITTEE OF THE WHOLE

Approved By: /s/ Troy Streckenbach Date: 10/28/2020

A motion was made by Supervisor Vander Leest and seconded by Supervisor Lund “**to approve.**” Roll call vote taken.

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Aye	
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Excused	Nay	0
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	1
Dorff	4	Aye	Dantine, JR.	13	Aye	Peters	22	Aye		
Jacobson	5	Aye	Brusky	14	Aye	Suennen	23	Aye	Total	25
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Aye		
Evans	9	Aye	Hopkins	18	Aye					

Motion approved.

**ATTACHMENTS TO RESOLUTION #10F(1)**  
**ON THE FOLLOWING PAGES**

EXHIBIT A

Official Notice of Sale

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

QB65997140.1

10/1/11

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EXHIBIT B

Bid Tabulation

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

QB65097140.1

10/1/17

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EXHIBIT C

Winning Bid

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

QB65097140.1

12/1/1



EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

QB65097140.1

10/1/11

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EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

QB65097140.1

inf(1)

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EXHIBIT E

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
BROWN COUNTY  
NO. R- \_\_\_\_\_ DOLLARS  
\$ \_\_\_\_\_  
GENERAL OBLIGATION REFUNDING BOND, SERIES 2020

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
November 1, \_\_\_\_\_ November 18, 2020 \_\_\_\_\_ % \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, Brown County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on May 1, 2021 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$6,775,000, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the County pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of paying the cost of refunding certain obligations of the County, as authorized by a resolution adopted on October 28, 2020. Said resolution is recorded in the official minutes of the County Board of Supervisors for said date.

This Bond is not subject to optional redemption.

QB65097140.1

18C/A

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the County appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds after the Record Date. The Fiscal Agent and County may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Brown County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

BROWN COUNTY, WISCONSIN

By: \_\_\_\_\_  
Patrick Buckley  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Sandra L. Juno  
County Clerk

COPY

Date of Authentication: \_\_\_\_\_, \_\_\_\_\_

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolution of Brown County, Wisconsin.

ASSOCIATED TRUST COMPANY,  
NATIONAL ASSOCIATION,  
GREEN BAY, WISCONSIN

By \_\_\_\_\_  
Authorized Signatory

COPY

-4-

QB65097140.1

18C6\

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

EXHIBIT F

NOTICE OF FULL CALL\*

BROWN COUNTY, WISCONSIN  
GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2011A,  
DATED MAY 1, 2011

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called for prior payment on November 27, 2020 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
11/01/2021	\$620,000	4.00 %	1155118B6
11/01/2022	635,000	4.00	1155118C4
11/01/2023	660,000	4.00	1155118D2
11/01/2024	685,000	4.00	1155118E0
11/01/2025	710,000	4.00	1155118F7
11/01/2026	740,000	4.00	1155118G5
11/01/2027	775,000	4.125	1155118H3
11/01/2028	810,000	4.25	1155118J9
11/01/2029	855,000	4.25	1155118K6
11/01/2030	900,000	4.375	1155118L4

Upon presentation and surrender of said Bonds to Associated Trust Company, National Association, Green Bay, Wisconsin, the registrar and fiscal agent for said Bonds, the registered owners thereof will be paid the principal amount of the Bonds plus accrued interest to the date of prepayment.

Said Bonds will cease to bear interest on November 27, 2020.

By Order of the  
County Board of Supervisors  
Brown County  
County Clerk

Dated \_\_\_\_\_

\* To be provided to Associated Trust Company, National Association, Green Bay, Wisconsin at least thirty-five (35) days prior to November 27, 2020. The registrar and fiscal agent shall be directed to give notice of such prepayment by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to November 27, 2020 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at [www.emma.msrb.org](http://www.emma.msrb.org).

QB65097140.1

11/1/20



OFFICIAL BID FORM

County Board of Supervisors  
Brown County, Wisconsin

October 27, 2020

Ladies and Gentlemen:

Subject to all the provisions of the Official Notice of Sale, which is expressly made a part of this bid, we offer to purchase the General Obligation Refunding Bonds, Series 2020 (the "Bonds") as described below:

Par amount of Bonds: \$6,775,000  
Dated date: Date of issuance  
Purchase price: \$7,468,080.89  
(not less than 98.0% and not more than 110.0% of the par amount of the Bonds)

The Bonds shall bear interest as follows (each rate (i) a multiple of 1/8 or 1/20 of 1% and (ii) not exceeding 5.0%):

<u>Maturity</u> <u>(November 1)</u>	<u>Amount (\$)</u>	<u>Rate (%)</u>	<u>Term</u> <u>Bonds</u> <u>(Year)</u>
2021	470,000	1.000	_____
2022	640,000	1.000	_____
2023	645,000	2.000	_____
2024	655,000	2.000	_____
2025	670,000	2.000	_____
2026	685,000	3.000	_____
2027	710,000	3.000	_____
2028	735,000	3.000	_____
2029	765,000	3.000	_____
2030	800,000	3.000	_____

Any Bidder electing to designate any maturities as term bonds shall so specify on the affirmed bid form. The term bonds shall be subject to mandatory sinking fund redemption by lot in the amounts currently specified for the serial bonds, at a redemption price of 100% of the principal amount thereof.

The Bonds are not subject to redemption prior to maturity.

The Bonds are to be accompanied by the unqualified approving legal opinion of Quarles & Brady LLP, Milwaukee, Wisconsin, Bond Counsel, and a certificate evidencing that no litigation is pending against the County, which will affect the validity or security of these Bonds.

ENC.

Attorneys' fees, Rating Agency fees, Financial Advisor fees, paying agent fees, the cost of distributing the Official Notice of Sale, the Preliminary Official Statement and the Official Statement and miscellaneous expenses of said County incurred in connection with the offering and delivery of the Bonds shall all be the obligation of the County.

If the net interest cost or the true interest cost stated below is incorrectly computed, the undersigned agrees that the purchase price and interest rates above shall prevail.

Net Interest Cost:	\$370,249.80
True Interest Cost:	0.880169%

This bid is a firm offer for the purchase of the Bonds identified in the Official Notice of Sale, on the terms set forth in this bid form and the Official Notice of Sale, and is not subject to any conditions, except as permitted by the Official Notice of Sale. If the Competitive Sale Requirements are not met, the bidder selects the following rule to establish the issue price of maturities of the Bonds for which 10% is not sold to the Public on the date hereof applied on a maturity-by-maturity basis (mark one):

☐ 10% Test: the first price at which 10% of a maturity of the Bonds is sold to the Public for the following maturities: \_\_\_\_\_

☐ Hold-the-Offering-Price Rule: the initial offering price of that maturity for the following maturities: \_\_\_\_\_

By submitting this bid, we confirm that we have an established industry reputation for underwriting new issuances of municipal bonds. *[If the bidder cannot confirm an established industry reputation for underwriting new issuances of municipal bonds, the preceding sentence should be crossed out.]*

We understand that if we are the winning bidder that we will deposit with the County Treasurer not later than 3:30 P.M. Central Daylight Saving Time on the sale date a certified or cashier's check or wire transfer in the amount of \$75,000 payable to said County as a guarantee of good faith, to be applied in accordance with the Official Notice of Sale.

Darci L. Doneff  
Managing Underwriter Signature  
Name of Firm: Piper Sandler  
Direct Contact: Darci L. Doneff  
Address: 800 Nicollet Mall Suite 1000  
Minneapolis, MN 55402  
Phone Number: 612-303-2116  
E-Mail Address: darci.doneff@psc.com

Cantor Fitzgerald - Co Manager

—PLEASE ATTACH A LIST OF ACCOUNT MEMBERS—

The foregoing offer is hereby accepted this 28th day of October, 2020 by the County Board of Supervisors of Brown County, Wisconsin, and in recognition therefore is signed by the officials of the County empowered and authorized to make such acceptance.

\_\_\_\_\_  
Chairperson, County Board of Supervisors  
Brown County, Wisconsin

\_\_\_\_\_  
County Clerk  
Brown County, Wisconsin

**No. 10f(2) – RESOLUTION TO AUTHORIZE WPS ELECTRIC UNDERGROUND AND GAS EASEMENT OF COUNTY PROPERTY.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the Wisconsin Public Service Corporation (WPS) has requested an easement on property owned by Brown County (Sheriff's Department and Jail Grounds), as described in the attached *Electric Underground and Gas Easement*, and as pictured in Attachment A to said Easement, both of which are hereby incorporated into and made part of this Resolution via reference and attachment; and

**WHEREAS**, the County owns the land that said easement is requested on, and authorization of the County Board is required in order to grant said easement; and

**WHEREAS**, it is desirable and is in the best interest of the public to grant said easement as requested.

**NOW, THEREFORE, BE IT RESOLVED** that the Brown County Board of Supervisors hereby consents and authorizes the grant of the "*Electric Underground and Gas Easement*" to WPS, and authorizes and directs County officers and staff to take any and all actions necessary to effectuate said easement.

Respectfully submitted,

COMMITTEE OF THE WHOLE

Approved By: /s/ Troy Streckenbach Date: 10/28/2020

*Fiscal Note: This resolution does not require an appropriation from the General Fund.*

20-109R

**Authored by: Highway Department**

**Approved by: Corporation Counsel**

A motion was made by Supervisor Borchardt and seconded by Supervisor Lund **"to approve."**  
Voice vote taken. Motion carried unanimously with no abstentions.

**ATTACHMENTS TO RESOLUTION #10F(2)**  
**ON THE FOLLOWING PAGES**

PUBLIC WORKS DEPARTMENT

*Brown County*

2198 GLENDALE AVENUE  
GREEN BAY, WI 54303

PHONE (920) 662-2160 FAX (920) 434-4676  
EMAIL: bc\_highway@co.brown.wi.us

PAUL A. FONTECCHIO, P.E.  
DIRECTOR

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** 10/28/2020  
**REQUEST TO:** County Board of Supervisors  
**MEETING DATE:** 10/28/2020  
**REQUEST FROM:** Paul Fontecchio, Director  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION REGARDING WPS UNDERGROUND ELECTRIC & GAS EASEMENT

**ISSUE/BACKGROUND INFORMATION:**

As part of the construction of the new Medical Examiner building and Jail addition, WPS has requested an easement on the property owned by Brown County to service these buildings. This is critical to continue work on site.

**ACTION REQUESTED:**

Requesting approval of the easement by the County Board of Supervisors for staff to take any and all actions necessary to implement the easement.

**FISCAL IMPACT:**

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact? ☐ Yes ☒ No
  - a. If yes, what is the amount of the impact? \$0
  - b. If part of a bigger project, what is the total amount of the project? N/A
  - c. Is it currently budgeted? ☐ Yes ☒ No
2. If yes, in which account? \_\_\_\_\_
3. If no, how will the impact be funded? \_\_\_\_\_

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10/28/20

1054163 WPSC

DOCUMENT NUMBER

ELECTRIC UNDERGROUND AND GAS EASEMENT

THIS INDENTURE is made this \_\_\_\_\_ day of \_\_\_\_\_, by and between **Brown County, a municipal corporation**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcel described in Brown County Register of Document Number 277, being part of the Northeast Quarter of the Southeast Quarter (NE1/4-SE1/4) of Section 27, Township 24 North, Range 21 East, **City of Green Bay, County of Brown, State of Wisconsin**, as shown on the attached Exhibit "A".

Return to:  
Wisconsin Public Service Corp.  
Real Estate Dept.  
P.O. Box 19001  
Green Bay, WI 54307-9001

Parcel Identification Number (PIN)  
21-281

1. **Purpose: ELECTRIC UNDERGROUND AND GAS** - The purpose of this easement is to construct, install, operate, maintain repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground, as well as pipeline or pipelines with valves, tieovers, main laterals and service laterals, together with all necessary and appurtenant equipment under and above ground, including cathodic protection apparatus used for corrosion control, as deemed necessary by Grantee, for the transmission and distribution of electric energy, signals, television and telecommunications services; natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities. WPS will make best efforts to reduce the amount of property access outside of the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

17f(2)

5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period. Final easement exhibit shall be reviewed and approved by Brown County prior to final easement approval.

[REMAINDER OF PAGE LEFT BLANK]

10/5/11

WITNESS the hand and seal of the Grantor the day and year first above written.

**Brown County, a municipal corporation**

Corporate Name

Sign Name

Print name & title

Sign Name

Print name & title

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )SS

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the above-named \_\_\_\_\_

**Brown County, a municipal corporation**, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name \_\_\_\_\_  
Print Name \_\_\_\_\_

Notary Public, State of \_\_\_\_\_  
My Commission expires: \_\_\_\_\_

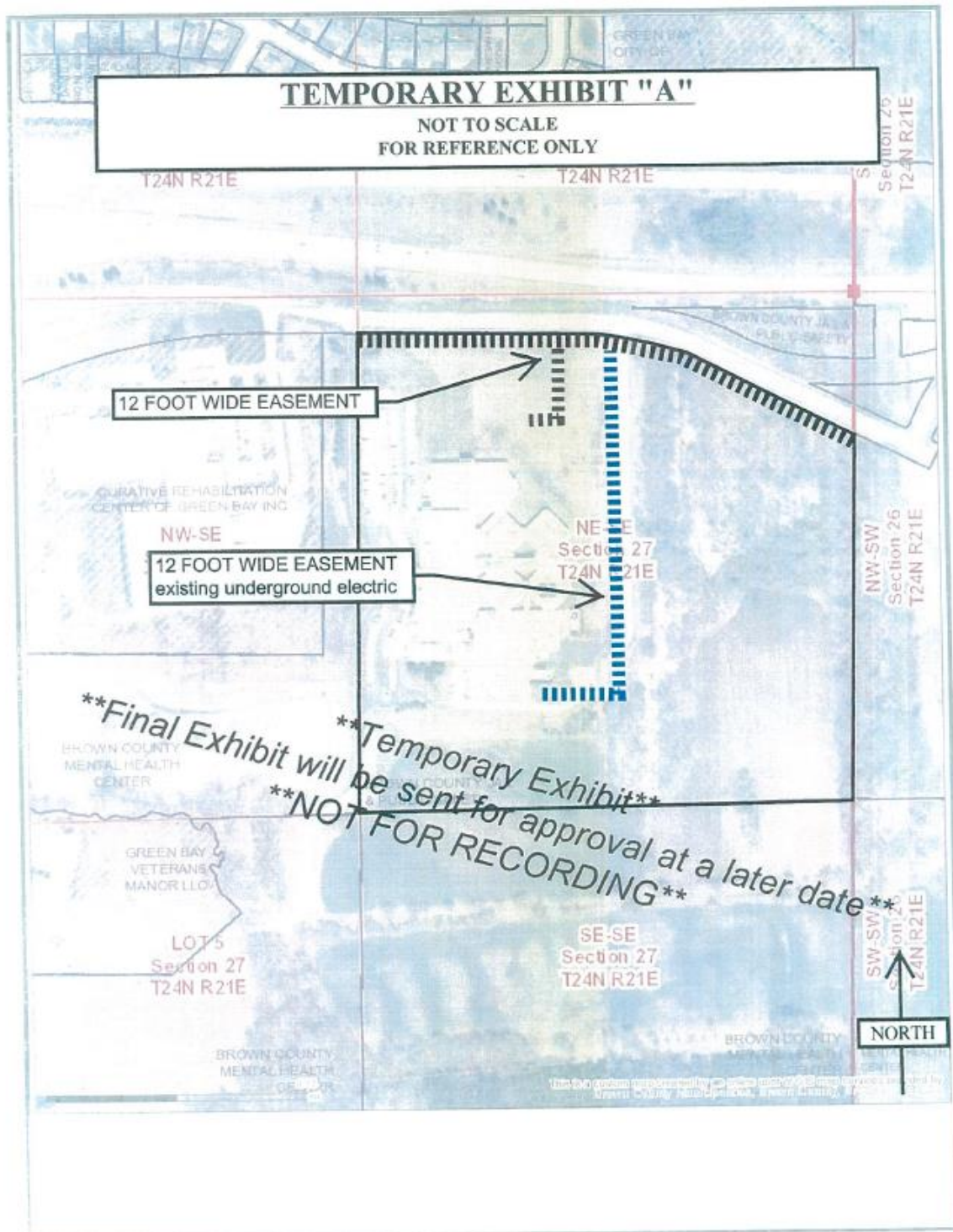
This instrument drafted by: Michelle Somers

Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
September 28, 2020	Brown	City of Green Bay	3032 Curry Ln	21-281
Real Estate No.	WPSC District	WR#	WR Type	I/O
1054163	Green Bay-10	3105118	JCA	21800001EC

17572





12/1/21

*\*\*Supervisor Erickson arrived at 10:10 AM*

**\*\*PUBLIC HEARING ON 2021 BUDGET\*\***

**No. 11 -- COMMENTS FROM THE PUBLIC – Budgetary Items:**

- a) State name and address for the record.
- b) Comments will be limited to five minutes.
- c) The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.

There were no comments from the public regarding budgetary items.

**\*\* 2021 BUDGET REVIEW \*\***

A motion was made by Supervisor Schadewald and seconded by Supervisor De Wane “**1. To suspend the rules to take Items #12a through Item #12f together, except for Items #12c(1), 12c(4), and 12e(4). 2. To suspend the rules to take Items #13a to #13t together. 3. To take agenda Items #13 first, then Item #12.**” Roll call vote taken.

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Aye	
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Nay	0
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye		
Jacobson	5	Aye	Brusky	14	Aye	Suennen	23	Aye	Total	26
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deney	26	Aye		
Evans	9	Aye	Hopkins	18	Aye					

Motion approved.

A motion was made by Supervisor Schadewald and seconded by Supervisor Hopkins “**to approve Items #13a-#13t together.**”

Supervisor Brusky requested Item #13t be pulled separately.

A roll call vote was taken to approve Items #13a-#13s.

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Aye	
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Nay	0
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye		
Jacobson	5	Aye	Brusky	14	Aye	Suennen	23	Aye	Total	26
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deney	26	Aye		
Evans	9	Aye	Hopkins	18	Aye					

Motion approved.

*\*\*Items #13a-#13s were taken at this time.*

**No. 13 -- Resolutions, Ordinances:**

**Administration Committee**

**No. 13a -- RESOLUTION AUTHORIZING FULL TIME EMPLOYEE WAGE ADJUSTMENTS.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the Wisconsin Employment Relations Commission (WERC) has set the 2021 Cost of Living Wage Adjustment at 1.56% for January 2021, and in order for the County to remain competitive in the labor market in 2021, it is desirable for the County to provide a 1.56% wage increase to all Non-Union Brown County employees (not including Limited Term nor Seasonal employees, nor Elected Officials); and

**WHEREAS**, it is also desirable for the County to authorize Administration to approve of Union contracts with 2021 wage increases of up to 1.56% for Union represented employees; and

**WHEREAS**, it is also desirable that County employees identified as Emergency Responders and Health Care workers in Administration Policy A-38, who were required to maintain staffing during the pandemic and may not have been allowed to take paid time off, be eligible at the discretion of Human Resources to receive up to an additional 10 hours of paid time off in 2021; and

**WHEREAS**, it is also desirable for the County to provide Administration with the discretion to allocate any set-aside appropriated General Revenue Wage Funds to make wage adjustments in accordance with Administration Policy A-33 for employees of Departments covered under the Classification and Compensation study; and

**WHEREAS**, while the County needs to ensure there is a sum sufficient appropriation to pay employees' wages, the County may face future additional unforeseeable and significant COVID expenses since: there is no end date for the COVID pandemic; there remains great uncertainty regarding the social and economic impact that COVID will have on the County and its residents; it is uncertain whether any additional federal and/or state COVID aid will be forthcoming; and Routes to Recovery funding that covers COVID related expenses will end on 11-05-2020; and

**WHEREAS**, if future COVID and/or other expenses are significant enough, then a Budget Adjustment may be needed that may result in not enough funds being available to pay the full 1.56% wage increase.

**NOW, THEREFORE, BE IT RESOLVED** that the Brown County Board of Supervisors hereby authorizes and directs that a 1.56% wage increase be provided to all Non-Union Brown

County employees (not including Limited Term nor Seasonal employees, nor Elected Officials) that receive a satisfactory 2021 Performance Review by November of 2021 and that remain as County employees through December of 2021, as long as the sum sufficient amount set aside in a fund to pay for the wage increases remains available to pay said wage increase after any potential Budget Adjustments are made, and said wage increase shall be retroactive to the beginning of the 2021 year; and

**BE IT FURTHER RESOLVED** that Administration is authorized to approve of Union contracts with 2021 wage increases up to 1.56% for Union represented employees that receive a satisfactory 2021 Performance Review by November of 2021 and that remain as County employees through December of 2021, as long as the sum sufficient amount set aside in a fund to pay for the wage increases remains available to pay said wage increase after any potential Budget Adjustments are made, and said wage increase shall be retroactive to the beginning of the 2021 year; and

**BE IT FURTHER RESOLVED** that Administration shall have the discretion to allocate any set-aside appropriated General Revenue Wage Funds to make wage adjustments in accordance with Administration Policy A-33, entitled *Compensation Adjustment Policy*, for employees of Departments covered under the Classification and Compensation study; and

**BE IT FURTHER RESOLVED** that County employees identified as Emergency Responders and Health Care workers in Administration Policy A-38, who were required to maintain staffing during the pandemic and who may not have been allowed to take paid time off, shall be eligible at the discretion of Human Resources, and on a one-time basis only, to receive up to an additional 10 hours of paid time off in 2021; and

**BE IT FINALLY RESOLVED** that Administration is hereby authorized and directed to take any and all actions necessary to carry out the authorizations, intent and directives contained in this Resolution.

*Fiscal Note: This resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-101R

Authored by Human Resources

Approved by Corporation Counsel's Office

**No. 13b -- RESOLUTION APPROVING CHANGES TO THE BROWN COUNTY  
EMPLOYEE BENEFITS PLAN.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, Human Resources is charged with the planning and administration of the Employee Benefits Plan, which includes the Employee Health Insurance Fund and the Short-and-Long Term Disability (STD/LTD) Fund, and with administering the Family and Medical Leave Act (FMLA), as well as with the planning and administration of other benefits; and

**WHEREAS**, the Employee Health Insurance Fund is performing favorably in 2020, and is projected to continue to trend favorably in 2021, but due to the COVID related postponement of medical care/surgeries, the full effects of COVID on the County's Health Insurance Fund in 2021 is not fully known given the potential pent-up demand for medical care/surgeries; and

**WHEREAS**, the County's health plan benefit advisor, Associated Benefits and Risk Consultation (ABRC), which was purchased by and is now referred to USI Insurance Services (USI), is recommending plan *design* changes to bring the County's health plan in line with industry standards, and is recommending plan *coverage* changes to promote cost savings; and

**WHEREAS**, employee spouses who are covered under the County's health plan were previously required to participate in the County's Personal Health Assessment (PHA), but due to COVID, that requirement was suspended until 2021; and

**WHEREAS**, in response to other entities (such as the City of Green Bay) providing incentives for their employees to seek insurance coverage on their spouses' health plan, which is anticipated to increase the cost of the County's health plan, it is desirable to add a Spousal Surcharge to the County's health plan, which would impose a surcharge when a County employee's spouse that has health insurance coverage available through another non-County employer (such as the City of Green Bay) chooses instead to go on the County's health plan, increasing the County's cost of providing health care coverage.

**NOW, THEREFORE, BE IT RESOLVED**, that the Brown County Board of Supervisors hereby approves of and authorizes the employee plan *design* and plan *coverage* benefit changes listed in Attachment A to this Resolution; and

**BE IT FURTHER RESOLVED**, that County employee spouses who are enrolled in the County's health plan shall participate in the annual PHA in 2021 for 2022 coverage, and while County employee spouses' PHA scores will not affect the family premium charged, the *failure of a County employee's spouse to participate* in the PHA will result in their family premium being set at the non-participation level; and

**BE IT FURTHER RESOLVED**, that a \$5.00 per benefit deduction pay period Spousal Surcharge shall be added to a County employee's family premium if the County employee elects coverage for the County employee's spouse and said spouse is eligible for coverage through his/her non-County employer (such as the City of Green Bay) but elects not to enroll; and

**BE IT FURTHER RESOLVED**, that Administration is hereby authorized and directed to make all necessary changes to bring the County's health plan into compliance with all State and Federal laws, rules and regulations; and

**BE IT FINALLY RESOLVED**, that Administration is authorized and directed to seek and secure, through USI, cost savings through rate negotiations that do not significantly change employee benefits.

*Fiscal Note: This resolution is reflected in the proposed 2021 Budget.*

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

**20-102R**

**Authored by: Human Resources**

**Approved by: Corporation Counsel**

**ATTACHMENTS TO RESOLUTION #13B**  
**ON THE FOLLOWING PAGES**



### **ATTACHMENT A TO BENEFITS RESOLUTION**

#### **Brown County Summary of Proposed Medical Plan Changes effective 01-01-2021**

##### **Plan Coverage Benefit Changes**

The copay changes described in items 1, 2 & 3 below are incenting the use of the Prevea near-site clinic and provide steerage to lower cost alternatives.

1. Remove tiering for PCP level and increase copay for all PCP visits from \$30 (Tier 1) & \$45 to \$50 for all PCP visits.
2. Keep tiering for Specialist: Tier 1 Specialist copay change from \$30 to \$75; all other Specialist copays change from \$45 to \$100.
3. Increase ER copay to incent steerage to lower cost alternatives; and remove True Emergency language (non-standard) The current benefit is: True Emergency – Deductible, then 20% member coinsurance after deductible; Non-True Emergency - \$100 copay; then deductible and 20% member coinsurance. Copays will change as follows:
  - All ER visits subject to \$250 copay; then deductible, and 20% member coinsurance
  - Convenience care clinics copay, except for Bellin Fast Care, will change from \$15 to \$50.
  - Urgent Care will change from \$25 to \$50.
  - Bellin FastCare, Teladoc and Brown County Care Nearsite Clinic at \$0 copay for health plan employees and dependents.
4. Add Dermatology and Behavioral health services to Teladoc. Estimated administrative cost for adding Behavioral Health is about \$5,000 annually.
5. Extend telehealth coverage through December 2021
6. Remove coverage for Routine Vision exams from health plan. Employees can purchase a Voluntary Vision that will provide coverage for Routine Vision exams. The health plan will still provide coverage for medical conditions related to the eye and diabetic exams.  
  
Delta Vision will be replacing the Eye Med plan. The provide network used by Delta Vision is the Eye Med Network. Benefits will be enhanced by increasing frame allowance from \$120 to \$150 and frame frequency from once every 24 months to once every 12 months.
7. Add Spousal Surcharge as described in the resolution dated 10/28/2020.

##### **Plan Design Changes**

1. Exclude massage therapy. Non-standard benefit. Only two claims in 2019.
2. Add Partial Hospitalizations to the prior-authorization list.
3. Remove prior-authorization requirement for Hospice services.
4. Mirror Prior Authorization list with list for Prior Authorization Penalty list. Note: Current penalty for not obtaining a PA is 50% up to \$1,000. The County has an expanded/custom prior authorization list; therefore, recommendation is to mirror both list for consistency purposes.

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5.	Coverage for transplant only at a designated Center of Excellence. Center of Excellence depends on the transplant. (i.e. UW Madison, Froedert, Aurora St. Luke's, Mayo Clinic)
6.	Limit physical, occupational, and speech therapy to a defined number of visits per year, i.e. 25. This includes manipulations done by a Chiropractor. Currently, this is open ended with a prior authorization required at the 11 <sup>th</sup> visit. With this change, a prior authorization at the 11 <sup>th</sup> visit will be removed.
7.	Exclude coverage for respite care. Respite care provides temporary relief for the primary caregiver of people who are ill or disabled. For example, a break to go grocery shopping, etc. This is not medical care.
8.	Ambulance coverage change from Deductible then 90% coinsurance to Deductible then 80% coinsurance. This aligns with the other plan benefits. Out of network ambulance claims will still be paid at the in-network level to align with ACA emergency coverage requirements.
9.	Limit Air Ambulance reimbursement to \$25,000 per occurrence. Stop loss carriers are limiting reimbursement to \$25,000; therefore, recommended to limit the amount reimburse by the health plan.
10.	Expand PCP to include Nurse Practitioner, Physician's Assistant, and Mental Health/Substance Use Providers, any other specialty would be considered Specialist.
11.	Out of network physician changes will be paid in-network level when seen at an in-network facility (includes anesthesia, radiology, assistant surgeons, etc.)
12.	Office visit copay will no longer apply to a Facility (Inpatient/Outpatient) fee.
13.	Oral Surgery Benefits – Follow UMR standard list of covered services <ul style="list-style-type: none"> <li>- Add coverage for Excision of exostosis of jaws and hard palate</li> <li>- Exclude coverage for Gingival mucosal surgery (coverage under Dental plan)</li> </ul>
14.	Weight Control <ul style="list-style-type: none"> <li>- Add lap band and gastric sleeve procedure to list of covered bariatric surgeries (other more costly procedures are covered)</li> <li>- Add Nutritional counselling by a registered dietician or other qualified provider up to 3 visits per calendar year</li> </ul>
15.	Expand coverage for wigs from 1 per lifetime to 1 every 3 years with diagnosis of malignancy
16.	Coordination of Benefits – Change from Option 1 - 100% coverage between the primary and secondary plan to Option 2 – Benefits are coordinated by subtracting the primary plan paid amount from the allowed amount (whichever is less). The balance is used to calculate the benefit paid by the County's plan.
17.	Remove language that allow for non-participating providers to be considered at the in-network benefit level if there are no contracted providers within 50 miles of their home. United Healthcare has a broad network of providers in the County's geographic footprint, therefore, there is not a need for this provision. This language has been in the SPD since inception, which the provider network has changed since the inception of the plan.
18.	Add CRS benchmark program – This program changes out of network reimbursement from U&C to a percentage of Medicare. UMR recommends reimbursement level to be 110% of Medicare.
19.	Newly eligible employees, spouses, and dependent children are allowed to enroll in the health plan within 30 days of the date of hire. This is the only opportunity for a spouse to enroll in the County's health plan unless the spouse experiences a loss of Health Coverage or Change in Family status as defined by Special Enrollment Provisions outlined in the County's Medical Summary Plan Description (SPD).

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**Administration Committee and Planning, Development & Transportation Committee**

**No. 13c -- RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE PUBLIC WORKS DEPARTMENT – FACILITIES JOURNEYMAN ELECTRICIAN.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Public Works Department ("Department"); and

**WHEREAS**, there is one (1.00 FTE) Master Electrician position that is currently vacant in the Department's table of organization, the Department has determined that another electrician at a master level is not needed, and reducing the requirement for a Master Electrician to a Journeyman Electrician instead would aid in recruitment efforts; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.00) FTE Master Electrician position in pay grade J of the classification and compensation plan, and the addition of one (1.00) FTE Journeyman Electrician position in pay grade I of the classification and compensation plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this Resolution, are hereby approved: the deletion of one (1.00) FTE Master Electrician position in pay grade J of the classification and compensation plan, and the addition of one (1.00) FTE Journeyman Electrician position in pay grade I of the classification and compensation plan.

Budget Impact: Public Works – Facilities

<b>Annualized Budget Impact (2021)</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Master Electrician</b> \$33.10/hr. Position # 101.420.054 Hours: 2,088	1.0	Deletion	(\$69,113)	(\$26,383)	(\$95,496)
<b>Journeyman Electrician</b> \$28.58/hr. Position # 101.420.054 Hours: 2,088	1.0	Addition	\$59,675	\$24,652	\$84,327
<b>Annualized Budget Impact (net impact of position changes)</b>					(11,169)

<b>Partial Budget Impact (10/01/20- 12/31/20)</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
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<b>Master Electrician</b> \$33.10/hr. Position # 101.420.054 Hours: 2,096	1.0	Deletion	(\$11,519)	(\$4,199)	(\$15,718)
<b>Journeyman Electrician</b> \$28.58/hr. Position # 101.420.054 Hours: 2,096	1.0	Addition	\$9,946	\$4,109	\$14,055
<b>Partial Budget Impact (net impact of position changes)</b>					(1,663)

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The anticipated fiscal result of this resolution will be a savings in personnel cost of \$11,169, which is not reflected in the 2021 Proposed Budget.*

Respectfully submitted,

PLANNING DEVELOPMENT AND  
TRANSPORTATION COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-091R

Authored by: Public Works Department

Approved by: Corporation Counsel Office

**ATTACHMENT TO RESOLUTION #13C**  
**ON THE FOLLOWING PAGE**

# Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

## RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 9-3-20  
**REQUEST TO:** PD&T, Administration (Budget portion) and County Board (Budget portion)  
**MEETING DATE:** 10/13, 10/15, 10/28 Respectively  
**REQUEST FROM:** Paul Fontecchio  
Director  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE PUBLIC WORKS DEPARTMENT – FACILITIES JOURNEYMAN ELECTRICIAN

### ISSUE/BACKGROUND INFORMATION:

Facility Management does not need another Master Electrician as Public Works already has a Master Electrician. Only need a Journeyman Electrician.

### ACTION REQUESTED:

Delete 1.0 Master Electrician. Add 1.0 Journeyman Electrician.

### FISCAL IMPACT:

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account?  
If no, how will the impact be funded?
  - b. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018 13c

**Administration Committee and Public Safety Committee**

**No. 13d -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE PUBLIC SAFETY COMMUNICATIONS DEPARTMENT – TABLE OF ORGANIZATION – LTE TELECOM OPERATOR.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Public Safety Department ("Department") during the 2021 budget process; and

**WHEREAS**, the Department has determined that adding an LTE position into their table of organization will allow the communication center to staff open hours at a regular rate of pay, versus mandating current employees to take the hours at the overtime rate of pay; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the addition of one (0.30 FTE) LTE Telecommunication Operator position.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (0.30 FTE) LTE Telecommunication Operator position, as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact:** Public Safety Communications

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>LTE Telecommunication Operator</b> \$19.65/hr Position # TBD Hours: 588	.30	Addition	\$11,554	\$466	\$12,020
<b>Reduction of Overtime</b>					(\$12,020)
<b>Annualized Budget Impact (net impact of position changes)</b>	<b>.30</b>				<b>\$0</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

PUBLIC SAFETY COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-061R

Authored by: Public Safety Communications

Approved by: Corporation Counsel's Office

## **ATTACHMENT TO RESOLUTION #13D**

HUMAN RESOURCES

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3800

### **RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** 7-7-20  
**REQUEST TO:** Public Safety, Administration and County Board Budget Meetings  
**MEETING DATE:** 10/6, 10/15 and 10/28, respectively  
**REQUEST FROM:** Cullen Peltier  
Director  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET  
PROCESS IN THE PUBLIC SAFETY COMMUNICATIONS DEPARTMENT – TABLE OF  
ORGANIZATION – LTE TELECOM OPERATOR

#### **ISSUE/BACKGROUND INFORMATION:**

LTE positions allow the communication center to staff open hours at a regular rate of pay, versus forcing (inversing) current employees to take the hours at the overtime rate of pay.

#### **ACTION REQUESTED:**

Add a 0.30 LTE Telecommunication Operator

#### **FISCAL IMPACT:**

**NOTE:** *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

13d

**No. 13e -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE PUBLIC SAFETY COMMUNICATIONS DEPARTMENT – TABLE OF ORGANIZATION – TELECOM OPERATOR.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Public Safety Department (“Department”) during the 2021 budget process; and

**WHEREAS**, one (0.50 FTE) Telecommunication Operator position has historically remained vacant, and the Department has determined that combining two of their part-time telecommunication operator positions into one full-time position will attract more interest to help cover the 24/7 operation of the communication center, without taxing current staff; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of two (0.50 FTE) Telecommunication Operator positions, and the addition of one (1.00 FTE) Telecommunication Operator position.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of two (0.50 FTE) Telecommunication Operator positions, and the addition of one (1.00 FTE) Telecommunication Operator position, as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact: Public Safety Communications**

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Telecommunication Operator</b> \$22.67/hr Position #: 158.761.013 Hours: 1,040	.50	Deletion	(\$23,577)	(\$17,397)	(\$40,974)
<b>Telecommunication Operator</b> \$23.84/hr Position #: 146.761.013 Hours: 1,040	.50	Deletion	(\$24,794)	(\$3,869)	(\$28,663)
<b>Telecommunication Operator</b> \$23.84/hr Position #: 146.761.013 Hours: 1,990	1.0	Addition	\$47,442	\$21,237	\$68,679

<b>Annualized Budget Impact (net impact of position changes)</b>	0				(\$958)
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*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

PUBLIC SAFETY COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-060R

Authored by: Public Safety Communications

Approved by: Corporation Counsel Office

**ATTACHMENT TO RESOLUTION #13E**  
**ON THE FOLLOWING PAGE**

HUMAN RESOURCES

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** 7-7-20  
**REQUEST TO:** Public Safety, Administration and County Board Budget Meetings  
**MEETING DATE:** 10/6, 10/15 and 10/28, respectively  
**REQUEST FROM:** Cullen Peltier  
Director  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE PUBLIC SAFETY COMMUNICATIONS DEPARTMENT – TABLE OF ORGANIZATION – TELECOM OPERATOR

**ISSUE/BACKGROUND INFORMATION:**

To combine two of our part-time telecommunication operator positions to one, full-time, telecommunication operator position. Historically, one of our four part-time telecommunication operator positions remain vacant.

**ACTION REQUESTED:**

Delete 2 (0.50) FTE Telecommunication Operators; Add 1 (1.00) Telecommunication Operator

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$(958)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

13e



**No. 13f -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN MEDICAL EXAMINER DEPARTMENT – TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Medical Examiner Department (“Department”) during the 2021 budget process; and

**WHEREAS**, the opening of the new Medical Examiner’s facility requires additional staffing as there will be operation modifications such as autopsy medicine, additional record searches for investigations, billing and tracking cases and additional cleaning responsibilities; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00 FTE) Medicolegal Investigator position, the addition of one (1.00 FTE) Clerk/Typist III position, the addition of one (1.00 FTE) Morgue Technician position, and the addition of one (0.50) LTE Morgue Position.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.00 FTE) Medicolegal Investigator position, the addition of one (1.00 FTE) Clerk/Typist III position, the addition of one (1.00 FTE) Morgue Technician position, and the addition of one (0.50) LTE Morgue Position, as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact: Medical Examiner**

<b>Annual Budget Impact 2021</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Medicolegal Investigator</b> \$23.82/hr Position #: 105.350.014 Hours: 2,088	1.0	Addition	\$49,736	\$21,496	\$71,232
<b>Clerk/Typist III</b> \$19.52/hr Position #: 101.077.014 Hours: 2,088	1.0	Addition	\$40,758	\$20,089	\$60,847
<b>Morgue Technician</b> \$23.82/hr Position #: 106.350.014 Hours: 2,088	1.0	Addition	\$49,736	\$21,496	\$71,232
<b>LTE Morgue Technician</b> \$23.82/hr Position #: 901.900.014 Hours: 1,040	.50	Addition	\$24,773	\$2,615	\$27,388

<b>Annual Budget Impact</b>	<b>3.5</b>				<b>\$230,699</b>
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*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-083R

Authored by: Medical Examiner's Office

Approved by: Corporation Counsel Office

**ATTACHMENT TO RESOLUTION #13F**  
**ON THE FOLLOWING PAGE**

HEALTH & HUMAN SERVICES

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** 8-13-20  
**REQUEST TO:** Public Safety, Administration and County Board Budget Meetings  
**MEETING DATE:** 10/6, 10/15 and 10/28, Respectively  
**REQUEST FROM:** Barry Irmen  
Medical Examiner  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET  
PROCESS IN MEDICAL EXAMINER DEPARTMENT - TABLE OF ORGANIZATION

**ISSUE/BACKGROUND INFORMATION:**

With the opening of new Medical Examiner's facility, additional staff is required.

**ACTION REQUESTED:**

Add 1 FTE Medicolegal Investigator  
Add 1 FTE Clerk/Typist III  
Add 1 FTE Morgue Technician  
Add 0.5 LTE Morgue Technicians

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$230,699
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
  - a. If yes, in which account?  
If no, how will the impact be funded? Levy Dollars
  - b. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

13f

No. 13g -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN SHERIFF'S DEPARTMENT – TABLE OF ORGANIZATION – DTF ANALYST.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Sheriff's Department ("Department") during the 2021 budget process; and

**WHEREAS**, there is one (1.00 FTE) Secretary III position that is currently vacant in the Department's table of organization, and the duties previously done by the position is in the process of becoming automated; and

**WHEREAS**, the department is requesting to add one (1.00 FTE) DTF Advanced Criminal Analyst position, which would take on duties currently being completed by sworn case agents, and would allow those duties to be completed at a lower hourly rate; and

**WHEREAS**, Northcentral HIDTA in Milwaukee has given the Sheriff's office the funding needed to make this change; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.00 FTE) Secretary III position, and the addition of one (1.00) FTE DTF Advanced Intelligence Analyst position.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.00 FTE) Secretary III position, and the addition of one (1.00 FTE) DTF Advanced Intelligence Analyst position, as requested through the 2021 budget process to be effective January 1, 2021.

**BE IT FURTHER RESOLVED**, that, should the funding end, said Position will end and be eliminated from the Department's table of organization.

**Budget Impact:** Sheriff's Department

<b>Annual Budget Impact 2021</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Secretary III</b> \$21.08/hr Position #: 103.060.074 Hours: 1,957.5	1.0	Deletion	(\$41,264)	(\$20,167)	(\$61,431)
<b>DTF Advanced Intelligence Analyst</b> \$29.09/hr Position #: 104.730.074 Hours: 2,088	1.0	Addition	\$60,740	\$23,220	\$83,960

<b>HIDTA Funding</b>					(\$34,042)
<b>Annual Budget Impact</b>	<b>0</b>				<b>(\$11,513)</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. Staffing costs will be offset by HIDTA funding which is included in the 2021 Budget.*

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-070R

Authored by: Sheriff's Department

Approved by: Corporation Counsel's Office

**ATTACHMENT TO RESOLUTION #13G**  
**ON THE FOLLOWING PAGE**

HEALTH & HUMAN SERVICES

Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-10-20  
REQUEST TO: Public Safety, Administration and County Board Budget Meetings  
MEETING DATE: 10/6, 10/15 and 10/28, respectively  
REQUEST FROM: Todd DeLain  
Sheriff  
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN SHERIFF'S DEPARTMENT – TABLE OF ORGANIZATION

**ISSUE/BACKGROUND INFORMATION:**

Drug Task Force is working with Northcentral HIDTA in Milwaukee to automate our ACISS and CASE EXPLORER mandatory data entry reporting. This is part of their LUMEN project. If the hand entry data process is automated by Computer Programmer's funded by HIDTA, it would allow us to delete an Admin Asst. position and then create an Criminal Intel Analyst (I/A) position. The new I/A position would allow us to move duties currently being done by Sworn Case Agents to the I/A, who would perform them at a cheaper hourly rate and probably more efficiently. \*HIDTA has also approved funding 40% of wage and fringe for this position in 2021\* (= \$33,500 of position funded by HIDTA)

**ACTION REQUESTED:**

Delete 1.0 Secretary III position; add 1.0 FTE DTF Advanced Intelligence Analyst

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? (\$0)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account?  
If no, how will the impact be funded? State Funding/DHS Reimbursement
  - b. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

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No. 13h -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE SHERIFF'S DEPARTMENT - TABLE OF ORGANIZATION – SERGEANT 5/2.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Sheriff's Department ("Department") during the 2021 budget process; and

**WHEREAS**, adding one (1.00 FTE) Sergeant 5/2 position would offset the increased demands on the investigative division, and four villages have agreed in their respective contracts to pay their share of estimated use; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Departments' table of organization: the addition of one (1.00 FTE) Sergeant 5/2 position.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.00 FTE) Sergeant 5/2 position as requested through the 2021 budget process to be effective January 1, 2021.

**BE IT FURTHER RESOLVED**, that, should the funding for this position end, said Position will end and be eliminated from the Sheriff's table of organization.

**Budget Impact: Sheriff**

<b>Annual Budget Impact 2021</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Sergeant 5/2</b> \$40.74/hr Position #: 114.725.074 Hours: 2,040	1.0	Addition	\$83,119	\$32,402	\$115,521
<b>Funding from Villages of Allouez, Howard, Suamico &amp; Bellevue</b>					(\$88,773)
<b>Reduction in Rental Space in Howard</b>					(\$26,748)
<b>Annual Budget Impact</b>	<b>1.0</b>				<b>(\$0)</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. Staffing costs will be offset by municipal funding and reduction in rent, which are included in the 2021 budget.*

Respectfully submitted,

PUBLIC SAFETY COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-092R

Authored by: Sheriff's Department

Approved by: Corporation Counsel Office

**ATTACHMENT TO RESOLUTION #13H**  
**ON THE FOLLOWING PAGE**



# Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

## RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 9-3-20  
**REQUEST TO:** Public Safety, Administration and County Board Budget Meetings  
**MEETING DATE:** 10/6, 10/15 and 10/28, respectively  
**REQUEST FROM:** Todd DeLain  
Sheriff  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE SHERIFF'S DEPARTMENT – SERGEANT 5/2

### ISSUE/BACKGROUND INFORMATION:

The Brown County Sheriff's Office will add one investigative sergeant position in the 2021 budget. This is due to an increase in investigative caseload and in an effort to reduce the time needed to have crimes investigated. Based on the villages police services contract, approximately 72% of the investigative sergeant position will be funded through the police service contracts. This is the final year of a 3-year plan to address this issue.

### ACTION REQUESTED:

Add 1.0 Sergeant

### FISCAL IMPACT:

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? Funding from Villages of Allouez, Howard, Suamico and Bellevue as well as a reduction in rental space
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

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**No. 13i -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE SHERIFF'S DEPARTMENT – JAIL DIVISION**  
**TABLE OF ORGANIZATION – CORRECTIONAL OFFICERS.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
 OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Sheriff's Department ("Department") during the 2021 budget process; and

**WHEREAS**, the Department needs additional staff to cover the opening of the new jail pod, and the expenses related are covered from the reduction of expenses related to the shipping out of inmates and housing them in other counties; and

**WHEREAS**, the Department also has a need to switch a current position's schedule to better align with operational needs; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Departments' table of organization: the deletion of one (1.00 FTE) Correctional Officer position, and the addition of eight (1.00 FTE) Correctional Officer positions.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.00 FTE) Correctional Officer position, and the addition of eight (1.00 FTE) Correctional Officer positions, as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact: Sheriff**

<b>Annual Budget Impact 2021</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Correctional Officer</b> \$22.20/hr Position #: 107.310.074 Hours: 1,976	1.0	Deletion	(\$43,867)	(\$20,576)	(\$64,443)
<b>Correctional Officer 5/2</b> \$22.20/hr Position #: Multiple Hours: 2,088	2.0	Addition	\$92,708	\$43,562	\$136,270
<b>Correctional Officer</b> \$21.23/hr Position #: Multiple Hours: 2,184	6.0	Addition	\$278,196	\$130,704	\$408,900
<b>Reduction in Shipping out/Housing Inmates in other Counties</b>					(\$480,727)
<b>Annual Budget Impact</b>	<b>7.0</b>				<b>(\$0)</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. Staffing costs will be offset by a reduction in out of county inmate housing and shipping expenses, which are reflected in the 2021 budget.*

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-093R

Authored by: Sheriff's Department

Approved by: Corporation Counsel Office

**ATTACHMENT TO RESOLUTION #13I**  
**ON THE FOLLOWING PAGE**

# Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

## RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 9-3-20  
**REQUEST TO:** Public Safety, Administration and County Board Budget Meetings  
**MEETING DATE:** 10/6, 10/15 and 10/28, respectively  
**REQUEST FROM:** Todd DeLain  
Sheriff  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE SHERIFF'S DEPARTMENT – JAIL DIVISION TABLE OF ORGANIZATION – CORRECTIONAL OFFICERS

### ISSUE/BACKGROUND INFORMATION:

The Brown County Sheriff's Office will be adding seven (7) new Correctional Officers and changing one current Correctional Officer position from 1976 hours per year to 2088 hours per year (From a 5/2 & 5/3 - 8 hour schedule to a 5/2 - 8 hour schedule). As it relates to the seven new Correctional Officers, six Correctional Officers will work 12 hour shifts (2184 hours per year) and one Correctional Officer will work 8 hour shifts (2088 hours per year). The new correctional officers are needed for the opening of the new jail pod. The expenses related to these changes are covered from the reduction of expenses related to the shipping out of inmates.

### ACTION REQUESTED:

Delete 1.0 Correctional Officer; Add 8.0 Correctional Officers

### FISCAL IMPACT:

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? Reduction in Housing Inmates
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

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**Administration Committee and Education & Recreation Committee**

**No. 13j -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE PARKS AND NEW ZOO DEPARTMENTS' TABLES OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a joint table of organization request was submitted by the Parks and NEW Zoo Departments ("Departments") during the 2021 budget process; and

**WHEREAS**, the NEW Zoo has determined there is no need for an Adventure Park Lead Guide position and the Parks department have determined they have a need for a year-round position for coverage purposes; and

**WHEREAS**, in order to accommodate this requested change, the Zoo is able to reduce staff needs at the Adventure Park, and the Parks Department is able to reduce some of its LTE staff hours; and

**WHEREAS**, Human Resources, in conjunction with the Departments, recommends the following changes to the Departments' tables of organization: the deletion of one (1.00 FTE) Park Lead Guide position, the deletion of one (2.50 FTE) Adventure Park Guide position and the addition of one (2.31 FTE) Adventure Park Guide position in the Zoo's table of organization; as well as the deletion of one (2.60 FTE) Summer Park Worker position, the deletion of one (2.40 FTE) Park Worker position, the addition of one (2.11 FTE) Summer Park Worker position, the addition of one (0.81 FTE) Park Worker position and the addition of one (1.0 FTE) Ranger Assistant position in the Parks' table of organization.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Departments' tables of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.00 FTE) Park Lead Guide position, the deletion of one (2.50 FTE) Adventure Park Guide position and the addition of one (2.31 FTE) Adventure Park Guide position in the Zoo's table of organization; as well as the deletion of one (2.60 FTE) Summer Park Worker position, the deletion of one (2.40 FTE) Park Worker position, the addition of one (2.11 FTE) Summer Park Worker position, addition of one (0.81 FTE) Park Worker position and the addition of one (1.0 FTE) Ranger Assistant position in the Parks Department's table of organization, as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact: NEW Zoo**

<b>Annual Budget Impact 2021</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Park Lead Guide</b> \$14.25/hr Position #: 112.110.057 Hours: 2,088	1.0	Deletion	(\$29,754)	(\$22,554)	(\$52,308)

<b>Adventure Park Guide</b> \$9.50/hr Position #: 905.903.062 Hours: 5,200	2.50	Deletion	(\$49,400)	(\$5,214)	(\$54,614)
<b>Adventure Park Guide</b> \$9.50/hr Position #: 905.903.062 Hours: 4,805	2.31	Addition	\$45,646	\$4,818	\$50,464
<b>Annual Budget Impact</b>	<b>(1.19)</b>				<b>(\$56,458)</b>

**Budget Impact: Parks**

<b>Annual Budget Impact 2021</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Ranger Assistant</b> \$14.25/hr Position #: 110.115.062 Hours: 2,088	1.0	Addition	\$29,754	\$22,150	\$51,904
<b>Summer Park Worker</b> \$10.25/hr Position #: 900.900.062 Hours: 5,429	2.6	Deletion	(\$55,645)	(\$5,873)	(\$61,518)
<b>Summer Park Worker</b> \$10.25/hr Position #: 900.900.062 Hours: 4,389	2.11	Addition	\$44,985	\$4,748	\$49,733
<b>Park Worker</b> \$11.00/hr Position #: 907.900.092 Hours: 4,992	2.40	Deletion	(\$54,912)	(\$5,797)	(\$60,709)
<b>Park Worker</b> \$11.00/hr Position #: 907.900.092 Hours: 1,688	.81	Addition	\$18,567	\$1,960	\$20,527
<b>Annual Budget Impact</b>	<b>(1.09)</b>				<b>(\$63)</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

EDUCATION AND RECREATION COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-082R

Authored by: Parks and Zoo Departments

Approved by: Corporation Counsel Office

## **ATTACHMENT TO RESOLUTION #13J**

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

### **RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** 8-13-20  
**REQUEST TO:** Ed & Rec, Administration and County Board Budget Meetings  
**MEETING DATE:** 10/7, 10/15, 10/28 and respectively  
**REQUEST FROM:** Matt Kriese & Neil Anderson  
Directors  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET  
PROCESS IN THE PARKS AND NEW ZOO DEPARTMENTS' TABLES OF ORGANIZATIONS

#### **ISSUE/BACKGROUND INFORMATION:**

The Parks Department continues to have a difficult time hiring budgeted LTE staff positions. This issue is a common trend among Park & Recreation agencies, primarily due to the difficult, labor intensive duties and low wages. Many strategies have been discussed at local and national levels to combat this ongoing concern. One of these strategies, and the one we are requesting now, would be to hire full time staff in lieu of LTE positions. This comes at a great cost due to fringe and less FTE's on the overall salary summary, however by reducing hours of LTE and adding one FT employee the benefit will outweigh the concerns. A full-time staff member is more accountable, more vested and by offering fringe benefits more likely to work for the county over an extended period versus just "one season". Thus, reducing the training, oversight required from the already short-staffed department. In addition, this position is required during the winter for ski trail grooming. In the past years, this position was transferred to Park's December through March for ski trail grooming, so this allows us to continue that operation.

#### **ACTION REQUESTED:**

Delete Park Lead Guide, Add Ranger Assistant  
Change hours for Adventure Park Guide, Summer Park Worker and Park Worker

#### **FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded?
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

13J

**Administration Committee and Land & Water Conservation Department**

**No. 13k -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE LAND AND WATER CONSERVATION DEPARTMENT – TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Land and Water Conservation Department (“Department”) during the 2021 budget process; and

**WHEREAS**, there is currently is one (0.50 FTE) Project Manager West Shore position that is vacant, and one (0.46 FTE) LTE-Intern position (“Positions”) in the Department’s table of organization; and

**WHEREAS**, the LTE-Intern position is funded 50% through the US Fish and Wildlife Service and the US Department of Agriculture; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (0.50 FTE) Project Manager West Shore position, the deletion of one (0.46 FTE) LTE Intern position, and the addition of one (0.68 FTE) LTE-Intern position.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (0.50 FTE) Project Manager West Shore position, the deletion of one (0.46 FTE) LTE Intern position, and the addition of one (0.68 FTE) LTE-Intern position, as requested through the 2021 budget process to be effective January 1, 2021; and

**BE IT FURTHER RESOLVED** that, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

**Budget Impact:** Land and Water Conservation Department

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Project Manager West Shore</b> \$27.48/hr. Position # 106.010.048 Hours: 1,044	0.50	Deletion	(\$28,689)	(\$3,909)	(\$32,598)
<b>LTE-Intern</b> \$12.00/hr. Position # 901.900.048 Hours: 960	0.46	Deletion	(\$11,521)	(\$1,215)	(\$12,736)
<b>LTE-Intern</b> \$12.00/hr. Position # 901.900.048	0.68	Addition	\$17,280	\$1,823	\$19,103



Hours: 1,440					
<b>Annualized Budget Impact (net impact of position changes)</b>	(-.28)				(\$26,231)

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

LAND CONSERVATION SUBCOMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-056R

Authored by Land and Water Conservation Department

Final Draft Approved by Corporation Counsel's Office

**ATTACHMENT TO RESOLUTION #13K**  
**ON THE FOLLOWING PAGE**

HUMAN RESOURCES

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 6-22-20  
**REQUEST TO:** Land Con Committee, Administration, and County Board Budget Meetings  
**MEETING DATE:** 10/13, 10/15 and 10/28, respectively  
**REQUEST FROM:** Mike Mushinski  
Director  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☒ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE LAND AND WATER CONSERVATION DEPARTMENT – TABLE OF ORGANIZATION

**ISSUE/BACKGROUND INFORMATION:**

Currently the LTE-Intern position is budgeted at 960 hours for 2020. For the 2021 budget, we would like to increase hours to 1,440. In 2020, 60% of the position was funded by grants through the US Fish & Wildlife Service and the US Department of Agriculture. We are anticipating that in 2021 grants will cover 50% of the LTE-Intern position. The position of Project Manager West Shore was recently vacated due to retirement (5/29/20). Existing staff will assume the responsibilities of the vacated position.

**ACTION REQUESTED:**

Delete 0.50 Project Mgr West Shore position; Delete a 0.46 LTE Intern position; Add 0.68 LTE Intern position.

**FISCAL IMPACT:**

**NOTE:** *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$(26,231)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

13k

**Administration Committee and Planning, Development & Transportation Committee**

**No. 131 -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE REGISTER OF DEEDS DEPARTMENT – TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Register of Deeds Department ("Department") during the 2021 budget process; and

**WHEREAS**, the Department has determined that one (.70 FTE) Records Specialist position, and one (1.00 FTE) Records Specialist position, can be eliminated from the Department's table of organization due to increased efficiency and an increase in e-recorded documents; and

**WHEREAS**, one (1.00 FTE) LTE Records Support position is needed to assist with back indexing, and to help with vacation coverage in the summer; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (.70 FTE) Records Specialist position, and one (1.00 FTE) Records Specialist position, and the addition of one (1.00 FTE) LTE Records Support position.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (.70 FTE) Records Specialist position, and one (1.00 FTE) Records Specialist position, and the addition of one (1.00 FTE) LTE Records Support position, as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact:** Register of Deeds

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Records Specialist</b> \$16.96/hr. Position # 103.077.072 Hours: 1,456	0.70	Deletion	(\$24,694)	(\$1,945)	(\$26,639)
<b>Records Specialist</b> \$11.00/hr. Position # 102.078.072 Hours: 2,088	1.00	Deletion	(\$22,968)	(\$1,809)	(\$24,777)
<b>LTE Records Support</b> \$12.00/hr. Position # 901.900.072	1.00	Addition	\$25,056	\$1,972	\$27,028

Hours: 2,088					
<b>Annualized Budget Impact (net impact of position changes)</b>	<b>(.70)</b>				<b>(\$24,388)</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-057R

Authored by Register of Deeds

Final Draft Approved by Corporation Counsel's Office

**ATTACHMENT TO RESOLUTION #13L**  
**ON THE FOLLOWING PAGE**

HUMAN RESOURCES

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23800  
GREEN BAY, WI 54305-3600

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** 6-22-20  
**REQUEST TO:** PD&T, Administration, and County Board Budget Meetings  
**MEETING DATE:** 10/13, 10/15 and 10/28, respectively  
**REQUEST FROM:** Cheryl Berken  
Register of Deeds

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE REGISTER OF DEEDS DEPARTMENT – TABLE OF ORGANIZATION

**ISSUE/BACKGROUND INFORMATION:**

Positions can be eliminated due to increased efficiency and an increase in e-recorded documents. An LTE is still needed to assist with back indexing and to also help with vacation coverage in the summer.

**ACTION REQUESTED:**

Delete 0.70 Records Specialist, Delete 1.0 Records Specialist, Add 1.0 LTE Records Support position

**FISCAL IMPACT:**

**NOTE:** *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$(24,388)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

131

No. 13m -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE PLANNING AND LAND SERVICES DEPARTMENT – TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Planning and Land Services Department (“Department”) during the 2021 budget process; and

**WHEREAS**, there is one (1.00 FTE) Planner I - Housing position that is currently vacant in the Department’s table of organization and needs to be deleted as the grant funding has been reduced and there is not enough administrative revenue to support filling the role; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.00 FTE) Planner I - Housing position.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.00 FTE) Planner I - Housing position, as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact:** Planning and Land Services

<b>Annual Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Planner I – Housing</b> \$22.62/hr Position #: 108.610.065 Hours: 2,088	1.0	Deletion	(\$47,231)	(\$21,104)	(\$68,335)
<b>Annual Budget Impact</b>					<b>(\$68,335)</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

PLANNING, DEVELOPMENT AND  
TRANSPORTATION COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-064R

## **ATTACHMENT TO RESOLUTION #13M**

### HUMAN RESOURCES

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

### RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 7-13-20  
**REQUEST TO:** PD&T, Administration and County Board Budget Meetings  
**MEETING DATE:** 10/13, 10/15 and 10/28, respectively  
**REQUEST FROM:** Cole Runge  
Director  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE PLANNING AND LAND SERVICES DEPARTMENT – TABLE OF ORGANIZATION

#### **ISSUE/BACKGROUND INFORMATION:**

The Planner I – Housing position needs to be removed as the grant funding has been reduced and there is not enough admin revenue to support 2 full-time positions.

#### **ACTION REQUESTED:**

Delete 1.0 Planner I-Housing position.

#### **FISCAL IMPACT:**

**NOTE:** *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? (\$68,335)
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? 100.066.065
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018 13m

No. 13n -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT – TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Port and Resource Recovery Department (“Department”) during the 2021 budget process; and

**WHEREAS**, the Department will be opening a landfill in 2022 and is need of additional staff to handle the operations of the new facility; and

**WHEREAS**, the expenses associated with the new positions will be offset by the revenue gained from the landfill; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.00 FTE) Director of Port & Resource Recovery and one (1.00 FTE) Operations Manager, and the addition of one (1.00 FTE) Director of Port & Resource Recovery position, one (1.00 FTE) Assistant Director position, one (1.00 FTE) Accountant II position, one (1.00 FTE) Heavy Equipment Mechanic position, nine (1.00 FTE) Heavy Equipment Operator positions, one (1.00 FTE) Resource Recovery Associate position and one (0.50 FTE) Resource Recovery Associate position.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.00 FTE) Director of Port & Resource Recovery and one (1.00 FTE) Operations Manager, and the addition of one (1.00 FTE) Director of Port & Resource Recovery position, one (1.00 FTE) Assistant Director position, one (1.00 FTE) Accountant II position, one (1.00 FTE) Heavy Equipment Mechanic position, nine (1.00 FTE) Heavy Equipment Operator positions, one (1.00 FTE) Resource Recovery Associate position and one (0.50 FTE) Resource Recovery Associate position, as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact: Port & Resource Recovery**

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition /Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Director of Port &amp; Resource Recovery</b> \$48.79/hr Position # 101.010.079 Hours: 2,088	1.0	Deletion	(\$101,874)	(\$33,236)	(\$135,110)
<b>Operations Manager</b> \$37.41/hr. Position # 103.010.079 Hours: 2,088	1.0	Deletion	(\$78,112)	(\$13,417)	(\$91,529)
<b>Director of Port &amp; Resource</b>	1.0	Addition	\$108,200	\$34,225	\$142,426



<b>Recovery</b> \$51.82/hr Position # 101.010.079 Hours: 2,088					
<b>Assistant Director</b> \$39.51/hr. Position # 103.010.079 Hours: 2,088	1.0	Addition	\$82,497	\$14,102	\$96,603
<b>Accountant II</b> \$28.58/hr. Position # 102.051.079 Hours: 2,088	1.0	Addition	\$59,675	\$23,053	\$82,728
<b>Heavy Equipment Mechanic</b> \$25.52/hr. Position # 101.500.079 Hours: 2,088	1.0	Addition	\$53,286	\$26,230	\$79,516
<b>Heavy Equipment Operator</b> \$22.76/hr. Position # Multiple Hours: 18,792 (2,088 each)	9.0	Addition	\$427,707	\$223,866	\$651,573
<b>Resource Recovery Associate</b> \$20.41/hr. Position # 118.560.079 Hours: 2,088	1.0	Addition	\$42,616	\$21,521	\$64,137
<b>Resource Recovery Associate</b> \$20.41/hr. Position # 119.560.079 Hours: 1,044	0.50	Addition	\$21,308	\$18,711	\$40,019
<b>Computers and Phones Needed</b>					\$12,768
<b>Anticipated Revenue from Landfill</b>					(\$943,131)
<b>Annualized Budget Impact (net impact of position changes)</b>					\$0

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-074R

Authored by Port & Resource Recovery  
Final Draft Approved by Corporation Counsel's Office

**ATTACHMENT TO RESOLUTION #13N**  
**ON THE FOLLOWING PAGE**



305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

#### RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 8-5-20  
**REQUEST TO:** PD&T, Administration and County Board Budget Meetings  
**MEETING DATE:** 10/13, 10/15 and 10/28, respectively  
**REQUEST FROM:** Dean Haen  
Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET  
PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT – TABLE OF  
ORGANIZATION

#### ISSUE/BACKGROUND INFORMATION:

Port & Resource Recovery will be opening a landfill in 2022 and is in need of additional staff to handle the operations of the new facility.

#### ACTION REQUESTED:

Delete 1.0 Director of Port & Resource Recovery; Add 1.0 Director of Port & Resource Recovery  
Delete 1.0 Operations Manager; Add 1.0 Assistant Director  
Add 1.0 Accountant II  
Add 1.0 Heavy Equipment Mechanic  
Add 9.0 Heavy Equipment Operators  
Add 1.5 RR Associates

#### FISCAL IMPACT:

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018 13n

**Administration Committee and Human Services Committee**

**No. 13o -- RESOLUTION APPROVING NEW OR DELETED POSITION DURING THE 2021 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION - 20-078R.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Health and Human Services Department (“Department”) during the 2021 budget process; and

**WHEREAS**, the number of children needing services from the Comprehensive Community Services (CCS) program are growing and with it being an entitlement program, a waitlist is not allowed; and

**WHEREAS**, adding another position will allow for more children to be served, with the costs of the position through billable time and CCS reimbursement from the state; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00 FTE) Social Worker/Case Manager position in pay grade I of the classification and compensation plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.00 FTE) Social Worker/Case Manager position in pay grade I of the classification and compensation plan., as requested through the 2021 budget process to be effective January 1, 2021; and

**BE IT FURTHER RESOLVED**, that, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

**Budget Impact:** Health and Human Services-Community Services Division

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Social Worker/Case Manager</b> \$28.58/hr. Position # 256.630.076 Hours: 1,957.5	1.0	Addition	\$55,945	\$22,580	\$78,525
<b>Billable Time/CCS reimbursement</b>					(\$82,030)
<b>Computer and Phone Needed</b>					\$3,505
<b>Annualized Budget Impact (net impact of position changes)</b>	<b>1.0</b>				<b>\$0</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

HUMAN SERVICES COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-078R

Authored by Health & Human Services

Final Draft Approved by Corporation Counsel's Office

**ATTACHMENT TO RESOLUTION #130**  
**ON THE FOLLOWING PAGE**

# Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

## RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 8-10-20  
**REQUEST TO:** Human Services, Administration and County Board 2021 Budget Meetings  
**MEETING DATE:** 10/20, 10/13 and 10/28, respectively  
**REQUEST FROM:** Erik Pritzl  
Director  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION

### ISSUE/BACKGROUND INFORMATION:

The Comprehensive Community services CCS Program and the number of children needing services from the program are growing. In order to meet the needs of existing clients and clients that have been screened and are awaiting service. This is an entitlement program and we cannot have a waitlist. Services are funded almost 100% through Federal and State funding, with any shortfall being a WIMCR cost claim the county can utilize to fully fund the program and related positions.

### ACTION REQUESTED:

Add 1.0 FTE Social Worker/Case Manager

### FISCAL IMPACT:

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? 0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded?
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

130

No. 13p -- **RESOLUTION APPROVING NEW OR DELETED POSITION DURING THE 2021 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION – 20-079R.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Health and Human Services Department (“Department”) during the 2021 budget process; and

**WHEREAS**, the Youth Justice unit of the Department seen an increase in referrals for the past five years; and

**WHEREAS**, adding a team lead position in the Youth Justice unit will allow for the supervisor of the unit to focus on more program development in the areas of prevention and intervention and also provide training, onboarding and on-call services; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00 FTE) SW/CM – Youth Justice Team Lead position in pay grade I of the classification and compensation plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.00 FTE) SW/CM – Youth Justice Team Lead position in pay grade I of the classification and compensation plan, as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact:** Health and Human Services-Community Services

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
<b>SW/CM - Youth Justice Team Lead</b> \$30.13/hr. Position # 104.632.076 Hours: 1,957.5	1.0	Addition	\$58,981	\$23,062	\$82,043
<b>Computer and Phone Needed</b>					\$3,505
<b>Annualized Budget Impact (net impact of position changes)</b>					\$85,548

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

HUMAN SERVICES COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-079R

Authored by Health & Human Services

Final Draft Approved by Corporation Counsel's Office

**ATTACHMENT TO RESOLUTION #13P**  
**ON THE FOLLOWING PAGE**

# Brown County

305 E. WALNUT STREET  
P.O. BOX 23800  
GREEN BAY, WI 54305-3800

## RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 8-10-20  
**REQUEST TO:** Human Services, Administration and County Board  
**MEETING DATE:** 10/20, 10/13 and 10/28, respectively  
**REQUEST FROM:** Erik Pritzel  
Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET  
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES  
DIVISION TABLE OF ORGANIZATION

### ISSUE/BACKGROUND INFORMATION:

The Youth Justice (YJ) Unit has seen an increase in referrals for the past 5 years. This unit runs extremely lean compared to any other YJ units in the state. Comparable counties have 3 YJ supervisors, one manager, and 20-30 staff. Brown County has one supervisor for 12 staff, and this ratio is inefficient. The current supervisor is on call 365 days a year for his staff.

### ACTION REQUESTED:

Add 1.0 FTE Youth Justice Team Lead

### FISCAL IMPACT:

**NOTE:** *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$85,548
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? Expected Increase in DCF Child and Family Allocation match; Reduction in purchased services in the area of group homes
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

13p



**No. 13q -- RESOLUTION APPROVING NEW OR DELETED POSITION DURING THE 2021 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION – 20-080R.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Health and Human Services Department (“Department”) during the 2021 budget process; and

**WHEREAS**, the Department has a need to provide medical screening assessments for situations when a client is assessed at the Crisis Assessment Center which is currently under construction; and

**WHEREAS**, adding a new position will allow for a centralized medical screening process before the client is admitted into a psychiatric hospital and will also be utilized for “walk in” access to psychiatric assessment at the outpatient clinic; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00 FTE) Advanced Practice Nurse Prescriber position in pay grade 11 of the classification and compensation plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.00 FTE) Advanced Practice Nurse Prescriber position in pay grade 11 of the classification and compensation plan., as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact:** Health and Human Services – Community Services

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Advanced Practice Nurse Prescriber</b> \$59.14/hr. Position # 111.491.076 Hours: 2,088	1.0	Addition	\$123,484	\$36,359	\$159,843
<b>Computer and Phone Needed</b>					\$3,505
<b>Annualized Budget Impact (net impact of position changes)</b>					\$163,348

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

HUMAN SERVICES COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-080R

Authored by Health & Human Services

Final Draft Approved by Corporation Counsel's Office

**ATTACHMENT TO RESOLUTION #13Q**  
**ON THE FOLLOWING PAGE**

# Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

## RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 8-10-20  
**REQUEST TO:** Human Services, Administration and County Board 2021 Budget Meetings  
**MEETING DATE:** 10/20, 10/13 and 10/28, respectively  
**REQUEST FROM:** Erik Pritzl  
Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION

### ISSUE/BACKGROUND INFORMATION:

This position is necessary to provide medical screening assessments for situations when a client is assessed at the Crisis Assessment Center (under construction) and the centralized medical screening process is needed before the client can be admitted to a psychiatric Hospital. Receiving psychiatric Hospitals must have a degree of medical assurance that a client is medically well enough to be admitted to a psychiatric Hospital to prevent admissions where clients need higher level medical care not available at a psychiatric hospital. This position may also be utilized to provide close to "walk in" access to psychiatric assessment at the outpatient clinic, acting as a feeder to other psychiatrists for ongoing care that may be necessary. The outpatient psychiatric intake burden could then be taken off the currently available outpatient psychiatrists who can then focus on on-going client care. Service are anticipated to be provided during peak utilization hours, generally Monday through Friday, 8 hours each day. The daytime hours are the busiest times for crisis demand on the Brown County Crisis system.

### ACTION REQUESTED:

Add 1.0 Advanced Practice Nurse Practitioner (APNP)

### FISCAL IMPACT:

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$163,348
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? County Levy Funded. Client billing for outpatient psychiatric services will offset some costs.
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

139

No. 13r -- **RESOLUTION APPROVING NEW OR DELETED POSITION DURING THE 2021 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION – 20-081R.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Health and Human Services Department (“Department”) during the 2021 budget process; and

**WHEREAS**, the Department has identified that additional support is needed to support the two electronic health record systems in order to mitigate the risks of staff turnover, system stability and development and the loss of revenue through inadequate support; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00 FTE) Enterprise Systems Analyst II position in pay grade 7 of the classification and compensation plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.00 FTE) Enterprise Systems Analyst II position in pay grade 7 of the classification and compensation plan, as requested through the 2021 budget process to be effective January 1, 2021.

**Budget Impact:** Health and Human Services-Community Services

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition /Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Enterprise Systems Analyst II</b> \$26.82/hr. Position # 101.340.076 Hours: 2,088	1.0	Addition	\$56,000	\$22,476	\$78,476
<b>Computer and Phone Needed</b>					\$3,025
<b>Annualized Budget Impact (net impact of position changes)</b>					\$81,501

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

HUMAN SERVICES COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-081R

## **ATTACHMENT TO RESOLUTION #13R**

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

### **RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** 8-10-20  
**REQUEST TO:** Human Services, Administration and County Board 2021 Budget Meeting  
**MEETING DATE:** 10/20, 10/13 and 10/28, respectively  
**REQUEST FROM:** Erik Pritzl  
Director  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance  
**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET  
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES  
DIVISION TABLE OF ORGANIZATION

#### **ISSUE/BACKGROUND INFORMATION:**

Brown County Health & Human Services-Community Services and Community Treatment Center currently use two electronic health record systems, Avatar and Point-Click-Care. The implementation of these systems has supported the department moving from manual "paper" processes to electronic systems across many units in the department. This has resulted in more consistent in record classification, flexibility for in-office as well as remote client record access, efficient interfacing with critical prescription and lab partners, recording progress notes, the use of current forms, and some automation of revenue claiming and report submission processes. However, the support of approximately 635 (350 Avatar 285 PCC) users for the products limits the ability to address other opportunities. The use of an EHR at this level, and with substantial revenues being based on activity recorded in the system, should receive adequate support to mitigate the risks of staff turnover in this area, system stability and development, and the loss of revenue through inadequate support.

#### **ACTION REQUESTED:**

Add 1.0 FTE Enterprise Systems Analyst II

#### **FISCAL IMPACT:**

**NOTE:** *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? 81,501
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? Position costs split between Community Services and Community Treatment Center.
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

13r

**No. 13s -- RESOLUTION APPROVING NEW OR DELETED POSITION DURING THE 2021 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION – 20-084R.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Health and Human Services Department (“Department”) during the 2021 budget process; and

**WHEREAS**, the Department is in need of an additional position as the current availability of existing therapy capacity is inadequate towards meeting the needs of the community, with current case load sizes being higher than desirable in combination with other supports the therapy team provides to treatment courts; and

**WHEREAS**, the Department is able to be reimbursed for the majority of this position through WIMCR reimbursement and through billable time; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00 FTE) Clinical Social Worker position in pay grade J of the classification and compensation plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.00 FTE) Clinical Social Worker position in pay grade J of the classification and compensation plan, as requested through the 2021 budget process to be effective January 1, 2021; and

**BE IT FURTHER RESOLVED**, that, should the funding end, said Position will end and be eliminated from the Department’s table of organization.

**Budget Impact:** Health and Human Services-Community Services Division

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
<b>Clinical Social Worker</b> \$32.00/hr. Position # 239.631.076 Hours: 1,957.5	1.0	Addition	\$62,640	\$24,237	\$86,877
<b>Billable Time/WIMCR reimbursement</b>					(\$78,189)
<b>Computer and Phone Needed</b>					\$3,305
<b>Annualized Budget Impact (net impact of position changes)</b>					\$11,993

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

HUMAN SERVICES COMMITTEE

ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

20-084R

Authored by Health & Human Services

Final Draft Approved by Corporation Counsel's Office

**ATTACHMENT TO RESOLUTION #13S**  
**ON THE FOLLOWING PAGE**

# Brown County

305 E. WALNUT STREET  
P.O. BOX 23800  
GREEN BAY, WI 54305-3600

## RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 8-13-20  
**REQUEST TO:** Human Services, Administration and County Board 2021 Budget Meetings  
**MEETING DATE:** 10/20, 10/13 and 10/28, respectively  
**REQUEST FROM:** Erik Pritzel  
Director  
**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION

### ISSUE/BACKGROUND INFORMATION:

A Licensed Clinical Social Worker/Licensed Professional Counselor is needed as the current availability of existing therapy capacity is inadequately able to meet the needs of the community, with current case load sizes being higher than desirable in combination with other supports the therapy team provides to the treatment courts. Additional therapist time is also necessary to meet the dual disorder (mental health and Alcohol and Other Drug (AODA) needs of existing clients. AODA counselors cannot meet the mental health needs of clients when such clients have a dual disorder as their license does not permit it. Having additional therapist capacity will enable the individual and group needs of AODA clients and those with dual disorders to be met more readily.

### ACTION REQUESTED:

Add 1.0 FTE Clinical Social Worker

### FISCAL IMPACT:

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$11,993
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? WIMCR Reimbursement/Billable time
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018 135



*\*\*Item #13t was pulled separately per the request of Supervisor Brusky*

**No. 13t -- RESOLUTION APPROVING NEW OR DELETED POSITION DURING THE 2021 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION - 20-085R.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Health and Human Services Department (“Department”) during the 2021 budget process; and

**WHEREAS**, the Department has identified the need for a clinician to work with ~~the Sheriff's department~~ law enforcement as an expansion that would be desirable for community needs as this position will provide early intervention opportunities to link clients with needed supports and often prevents emergency psychiatric hospitalization; and

**WHEREAS**, over 17 thousand Hispanic individuals reside in Brown County, some of whom are not fluent in the English language, and they, or their family members, may be in need of acute mental health assistance and would benefit from the intervention of a bilingual social worker/clinician who has a personal understanding of their cultural background; and

**WHEREAS**, Whereas, it is thus recommended that the Brown County Human Resources Department, in conjunction with the Human Services Department, to the best of their ability, select a qualified bilingual social worker/clinician; and

**WHEREAS**, the Department is able to be reimbursed for part of this position through crisis billing reimbursement; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the addition of one (1.00 FTE) Clinical Social Worker position in pay grade J of the classification and compensation plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.00 FTE) Clinical Social Worker position in pay grade J of the classification and compensation plan., as requested through the 2021 budget process to be effective January 1, 2021; and

**BE IT FURTHER RESOLVED**, that, should the funding end, said Position will end and be eliminated from the Department's table of organization.

**Budget Impact:**

Health and Human Services-Community Services Division

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
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<b>Clinical Social Worker</b> \$32.00/hr. Position # 240.631.076 Hours: 1,957.5	1.0	Addition	\$62,640	\$24,237	\$86,877
<b>Reimbursement through Crisis Billing</b>					(\$40,000)
<b>Computer and Phone Needed</b>					\$3,305
<b>Annualized Budget Impact (net impact of position changes)</b>					\$50,182

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2021 Proposed Budget.*

Respectfully submitted,

HUMAN SERVICES COMMITTEE  
ADMINISTRATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 10/29/2020

As revised by the Brown County Board of Supervisors at their meeting on 10-28-2020.

20-085R

Authored by Health & Human Services

Final Draft Approved by Corporation Counsel's Office

A motion was made by Supervisor Brusky and seconded by Supervisor Schadewald **"to amend Item #13t to insert the following two phrases into the resolution, between the existing 2<sup>nd</sup> and 3<sup>rd</sup> 'Whereas' phrases:**

**Whereas, over 17 thousand Hispanic individuals reside in Brown County, some of whom are not fluent in the English language, and they, or their family members, may be in need of acute mental health assistance and would benefit from the intervention of a bilingual social worker/clinician who has a personal understanding of their cultural background; and**

**Whereas, it is thus recommended that the Brown County Human Resources Department, in conjunction with the Human Services Department, to the best of their ability, select a qualified bilingual, ~~bicultural~~ social worker/clinician; and"**

**And to amend the 2nd Whereas to change 'sheriff's department' to law enforcement."**

After discussion by Corporation Counsel and Administration, the word "bicultural" was struck from the motion amendment made by Supervisor Brusky.

A motion was made by Supervisor Schadewald and seconded by Supervisor Evans **"to approve as amended."** Voice vote taken. Motion carried unanimously with no abstentions.

## ATTACHMENT TO RESOLUTION #13T

Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

### RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 8-13-20  
**REQUEST TO:** Human Services, Administration and County Board  
**MEETING DATE:** 10/20, 10/13 and 10/28, respectively  
**REQUEST FROM:** Erik Pritzl  
Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2021 BUDGET  
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES  
DIVISION TABLE OF ORGANIZATION

#### ISSUE/BACKGROUND INFORMATION:

The addition of a Clinician to work with the Sheriff's Department has been indicated as an area of expansion desirable to build on the success of the clinician working with the Green Bay Police Department. This position bills Medicaid for crisis in most instances and provides early intervention opportunities to link clients with needed supports and often prevents emergency psychiatric hospitalization. With the existing position, around half of the current clinician's time working with the Green Bay Police Department is able to offset by interim crisis billing, and the remainder property tax levy.

#### ACTION REQUESTED:

Add 1.0 FTE Clinical Social Worker

#### FISCAL IMPACT:

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$50,182
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? Crisis Billing Reimbursement
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

13t

*\*\*Items #12a-#12f with the exception of Items #12c(1), #12c(4), and #12e(4) were taken at this time.*

A motion was made by Supervisor De Wane and seconded by Supervisor Landwehr “**to approve Items #12a-#12f with the exception of Items #12c(1), #12c(4), and #12e(4).**” Roll call vote was taken.

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Aye	
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Nay	0
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye		
Jacobson	5	Aye	Brusky	14	Aye	Suennen	23	Aye	Total	26
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Aye		
Evans	9	Aye	Hopkins	18	Aye					

Motion approved.

**No. 12 -- REVIEW OF 2021 BUDGET & BUDGET RECOMMENDATIONS BY STANDING COMMITTEES:**

**No. 12a-- REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 15, 2020 (BUDGET ITEMS).**

1. CHILD SUPPORT – Review of 2021 Department Budget. To approve the Child Support 2021 budget.
2. CLERK – Review of 2021 Department Budget. To approve the County Clerk 2021 budget.
3. CORPORATION COUNSEL – Review of 2021 Department Budget. To approve the Corporation Counsel 2021 budget.
4. TECHNOLOGY SERVICES – Review of 2021 Department Budget. To approve the Technology Services 2021 budget.
5. TREASURER – Review of 2021 Department Budget. To approve the Treasurer 2021 budget.
6. DEPT. OF ADMINISTRATION – Review of 2021 Department Budget. To approve Department of Administration 2021 budget.
7. HUMAN RESOURCES – Review of 2021 Department Budget. To approve the Human Resources 2021 budget.
8. Year 2021 Non-Division Budgets Review - Capital Projects. To approve Capital Projects.
9. Year 2021 Non-Division Budgets Review - Debt Service. To approve Debt Service.
10. Year 2021 Non-Division Budgets Review - Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds.
  - i. To approve Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds.
  - ii. To increase the contingency fund by \$62,000.
  - iii. To approve Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds as amended.

11. Resolution Authorizing Full Time Employee Wage Adjustments. To approve. See Resolutions & Ordinances.
12. Resolution Approving Changes to the Brown County Employee Benefits Plan. To approve. See Resolutions & Ordinances.
13. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Public Safety Communications Department – Table of Organization – LTE Telecom Operator.  
To suspend the rules and take Budget Review Items 13-29 and Non-Budget Item 5 together.
14. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Public Safety Communications Department – Table of Organization – Telecom Operator. *See Item 29.*
15. Resolution Approving New or Deleted Positions During the 2021 Budget Process in Medical Examiner Department – Table of Organization. *See Item 29.*
16. Resolution Approving New or Deleted Positions During the 2021 Budget Process in Sheriff's Department – Table of Organization – DTF Analyst. *See Item 29.*
17. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Sheriff's Department - Table of Organization – Sergeant 5/2. *See Item 29.*
18. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Sheriff's Department – Jail Division Table of Organization – Correctional Officers. *See Item 29.*
19. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Parks and NEW Zoo Departments' Tables of Organization. *See Item 29.*
20. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Land and Water Conservation Department – Table of Organization. *See Item 29.*
21. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Register of Deeds Department – Table of Organization. *See Item 29.*
22. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Planning and Land Services Department – Table of Organization. *See Item 29.*
23. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Port and Resource Recovery Department – Table of Organization. *See Item 29.*
24. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department–Community Services Division Table of Org - 20-078R. *See Item 29.*
25. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-079R. *See Item 29.*
26. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-080R. *See Item 29.*
27. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-081R. *See Item 29.*
28. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-084R. *See Item 29.*
29. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization - 20-085R. To approve Budget Review Items 13 – 29 and Non-Budget Item 5. See Resolutions & Ordinances.

**No. 12b-- REPORT OF EDUCATION & RECREATION COMMITTEE OF OCTOBER 7, 2020 (BUDGET ITEMS).**

1. GOLF COURSE – Review of 2021 Department Budget.
  - i. To amend the Golf Course budget to increase bunker project by \$100,000 to \$600,000 and to add pump station replacement in the amount of \$200,000 and make necessary adjustments within the budget.
  - ii. To approve Golf Course 2021 budget as amended.
2. NEW ZOO AND ADVENTURE PARK – Review of 2021 Department Budget.
  - a. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Parks and NEW Zoo Departments Table of Organizations. *See action at Item 3a below.*  
To approve NEW Zoo and Adventure Park 2021 budget.
3. PARKS DEPARTMENT – Review of 2021 Department Budget. To increase general revenue property taxes by \$10,000 and increase contributions by \$10,000.
  - a. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Parks and NEW Zoo Table of Organizations. To approve. See Resolutions & Ordinances.
  - b. Approval of Veterans Memorial Complex Budget (Resch Expo & Complex Maintenance). To approve Veterans Memorial Complex 2021 Budget.  
To approve Parks 2021 budget as amended.
4. MUSEUM – Review of 2021 Department Budget. To approve Museum 2021 budget.
5. LIBRARY - Review of 2021 Department Budget. To approve Library 2021 budget.

**No. 12c-- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 20, 2020 (BUDGET ITEMS).**

2. AGING AND DISABILITY RESOURCE CENTER - Review of 2021 Department Budget. To approve.
3. VETERANS' SERVICES - Review of 2021 Department Budget. To approve.

**No. 12d-- REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF OCTOBER 13, 2020 (BUDGET ITEMS).**

1. Airport - Review of 2021 department budget. To approve the Airport budget as presented and send to County Board.
2. Planning and Land Services - Review of 2021 department budgets.
  - a. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the *Planning and Land Services Department* – Table of Organization. To approve. See Resolutions & Ordinances.  
To approve the Planning and Land Services budget as presented and send to County Board.
3. Port and Resource Recovery - Review of 2021 department budget.
  - a. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the *Port and Resource Recovery Department* – Table of Organization. To approve. See Resolutions & Ordinances.  
To approve the Port and Resource Recovery budget as presented and send to County Board.
4. Register of Deeds - Review of 2021 department budget.

- a. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the *Register of Deeds Department* – Table of Organization. To approve. See Resolutions & Ordinances.  
To approve the Register of Deeds budget as presented and send to County Board.
- 5. UW-Extension - Review of 2021 department budget. To approve the UW-Extension budget as presented and send to County Board.
- 6. Public Works - Review of 2021 department budget. To approve the Public Works budget as presented and send to County Board.

**No. 12di-- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 13, 2020 (BUDGET ITEMS).**

- 1. Land and Water Conservation – Review of 2021 department budget.
  - a. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Land and Water Conservation Department – Table of Organization. To approve. See Resolutions & Ordinances.  
To approve the Land and Water Conservation budget as presented and send to County Board.

**No. 12e-- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 6, 2020 (BUDGET ITEMS).**

- 2. CIRCUIT COURTS, COMMISSIONERS, PROBATE - Review of 2021 department budget. To approve Circuit Courts, Commissioners, Probate 2021 budget.
- 3. CLERK OF COURTS - Review of 2021 department budget. To approve Clerk of Courts 2021 budget.
- 5. PUBLIC SAFETY COMMUNICATIONS – Review of 2021 department budget.
  - a. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Public Safety Communications Department - Table of Organization – LTE Telecom Operator. To approve. See Resolutions & Ordinances.
  - b. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Public Safety Communications Department – Table of Organization – Telecom Operator. To approve. See Resolutions & Ordinances.  
To approve Public Safety Communications 2021 budget.
- 6. EMERGENCY MANAGEMENT - Review of 2021 department budget. To approve Emergency Management 2021 budget.
- 7. MEDICAL EXAMINER – Review of 2021 department budget.
  - a. Resolution Approving New or Deleted Positions During the 2021 Budget Process in Medical Examiner Department -Table of Organization. To approve. See Resolutions & Ordinances.  
To approve Medical Examiner 2021 budget.
- 8. SHERIFF – Review of 2021 department budget.
  - a. Resolution Approving New or Deleted Positions During the 2021 Budget Process in Sheriff's Department Table of Organization - DTF Analyst. To approve with the ability to hire in 2020. See Resolutions & Ordinances.
  - b. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Sheriff's Department – Table of Organization - Sergeant 5/2. To approve. See Resolutions & Ordinances.

- c. Resolution Approving New or Deleted Positions During the 2021 Budget Process in the Sheriff's Department – Jail Division Table of Organization - Correctional Officers. To approve. See Resolutions & Ordinances.

To approve Sheriff's 2021 budget.

**No. 12f-- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 21, 2020 (BUDGET ITEMS).**

1. Non-divisional Budgets - Board of Supervisors - Review of 2021 Department Budget.
  - i. To place \$35,000 in Board of Supervisors budget under software and licensing and reduce contingency fund by \$35,000.
  - ii. To approve Board of Supervisors 2021 budget as amended.
2. Non-divisional Budgets - Executive – Review of 2021 Department Budget. To approve Executive 2021 budget.

*\*\*Items #12c(1), #12c(4) and #12e(4) were pulled separately at this time.*

**No. 12c-- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 20, 2020 (BUDGET ITEMS).**

1. SYBLE HOPP SCHOOL/CHILDREN WITH DISABILITIES EDUCATION BOARD - Review of 2021 Department Budget. To approve.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Landwehr “**to approve Item #12c(1).**” Voice vote taken. Motion carried with Supervisor Erickson abstained.

4. HEALTH & HUMAN SERVICES - Review of 2021 Department Budget. Suspend the rule to take Items 4a-f together.
  - a. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization - 20-078R.
  - b. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-079R.
  - c. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-080R.
  - d. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-081R.
  - e. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-084R.
  - f. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization - 20-085R.  
To approve Items 4a-f. See Resolutions & Ordinances.  
To add \$112,000 for the Teen Parenting Program Motion pulled.  
To refer to Administration to potentially find an answer so they can have that discussion.



A motion was made by Supervisor Evans and seconded by Supervisor De Wane “to amend Item #12c(4) with the proposed change for 2021 Health and Human Services budget to add \$112,000 for Teen Parenting Program as a purchased service for 2021. (Program discontinued by Catholic Charities). This amount would cover 9 months of operation based on previous funding. An RFP would be completed in early 2021.

1. Increase purchased services Teen Parenting expense from \$0 to \$112,000 (pg. 136). G.L. Account 201.076.140.144.7000.TPS.
2. Increase state grant aid revenue Youth Aids Community by \$77,890 from \$2,165,572 to \$2,243,462 (pg. 130). G.L. Account 201.076.140.142.4302.0366.
3. Decrease purchase services RCC-Delinquent Status Offender expense by \$34,110 from \$1,500,000 to \$1,465,890 (pg. 135). G.L. Account 201.076.140.142.7000 AI106.”

Voice vote take. Motion carried unanimously with no abstentions.

A motion was made by Vice Chair Sieber and seconded by Supervisor Kaster “to approve as amended.” Voice vote taken. Motion carried unanimously with no abstentions.

**No. 12e-- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 6, 2020 (BUDGET ITEMS).**

4. DISTRICT ATTORNEY - Review of 2021 department budget. To approve District Attorney 2021 budget.

A motion was made by Supervisor Deneys and seconded by Supervisor Lund “to amend excess levy capacity of \$7800 to the District Attorneys equipment non outlay budget.” Roll call vote taken. 2/3 vote required.

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Aye	
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Nay	0
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye		
Jacobson	5	Aye	Brusky	14	Aye	Suennen	23	Aye	Total	26
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Aye		
Evans	9	Aye	Hopkins	18	Aye					

Motion approved.

A motion was made by Supervisor De Wane and seconded by Vice Chair Sieber “to approve Item #12e(4) as amended.” Roll call vote taken. 2/3 vote required.

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote		
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Nay	0
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye		
Jacobson	5	Aye	Brusky	14	Aye	Suennen	23	Aye	Total	26
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deney	26	Aye		
Evans	9	Aye	Hopkins	18	Aye					

Motion approved.

**No. 14 -- FINAL BUDGET VOTE AND RESOLUTION SETTING THE 2021 PROPERTY TAX LEVY.**

**BE IT RESOLVED**, that the following sums of money be raised for the ensuing year:

School for Children with Disabilities	3,087,691
Public Health	2,100,482
County Aid Bridges (Section 82.08, Wis. Stats.)	223,445
County Payment for Library Services	45,202
Debt Service Fund	10,405,351
All Other County Taxes	<u>75,472,012</u>
PROPERTY TAX LEVY .....	91,334,183

**BE IT FURTHER RESOLVED**, that the County shall apportion the tax for the school for Children with Disabilities on all districts participating; and

**BE IT FURTHER RESOLVED**, that the County shall apportion the tax for the Public Health Department on all districts participating; and

**BE IT FURTHER RESOLVED**, that the County shall apportion the tax for bridges under Section 82.08, Wis. Stats., on the taxable property of the taxing districts participating; and

**BE IT FURTHER RESOLVED**, that the County shall enter in the Tax Apportionment the 20% Highway County Trunk Bridge assessments as authorized legal taxes against any district in the County, under Section 83.03 (2), Wis. Stats.; and

**BE IT FURTHER RESOLVED**, that the budgeted appropriations for purposes of Section 65.90, Wis. Stats., are attached hereto as Exhibit A, and the detailed budget for purposes of Section 59.17 (5), Wis. Stats., is the document of which this is part; and

**BE IT FURTHER RESOLVED**, that the Director of Administration is authorized to make any technical corrections to the budget that are necessary.

A motion was made by Supervisor De Wane and seconded by Supervisor Landwehr **“to approve 2021 budget as amended.”** Roll call vote taken.

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Aye	
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Nay	0
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye		
Jacobson	5	Aye	Brusky	14	Aye	Suennen	23	Aye	Total	26
Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Aye		
Evans	9	Aye	Hopkins	18	Aye					

Motion carried **“to adopt the Brown County Budget for Calendar Year 2021 as amended.”**  
Mill rate of 3.9822.

**No. 15 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.**

Supervisor Deneys noted that the “Back the Blue” yard signs are a donation that shows support for the law enforcement of Brown County.

Vice Chair Sieber thanked County Board Executive Streckenbach, County Board Chairman Buckley and the Brown County staff for the quickest budget he has ever personally experienced.

**No. 16 -- BILLS OVER \$5,000 FOR PERIOD ENDING SEPTEMBER 30, 2020.**

A motion was made by Supervisor Peters and seconded by Supervisor Hopkins **“to pay the bills for the period ending September 30, 2020.”** Vote taken. Motion carried unanimously.

**No. 17 -- CLOSING ROLL CALL.**

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Aye	
Sieber	1	Aye	Vander Leest	10	Aye	Erickson	19	Aye	Nay	0
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Abstain	0
Chu	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Excused	0
Dorff	4	Aye	Dantinne, JR.	13	Aye	Peters	22	Aye		
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Lefebvre	6	Aye	Murphy	15	Aye	Schadewald	24	Aye		
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Aye		
Evans	9	Aye	Hopkins	18	Aye					

**No. 18 -- ADJOURNMENT TO WEDNESDAY, DECEMBER 16, 2020, AT 7:00 P.M., GREEN BAY, WISCONSIN.**

A motion was made by Supervisor Dantinne and seconded by Supervisor De Wane **“to adjourn to the above date and time.”** Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 11:19 a.m.

/s/ Sandra L. Juno  
SANDRA L. JUNO

## **COMMENTS FROM THE PUBLIC – ATTACHMENTS ON THE FOLLOWING PAGES**

Full county board budget meeting speech:

Intro: Hello and thank you for letting me speak to you in person! My name is Joel Blackman and I'm the father of Nolan Blackman, a wonderful, energetic, and loving 5 and a half year old who has autism and is non-verbal and I have the honor of having him with me today.

I'd like to start by sharing my immense respect and praise for Syble Hopp. There are maybe a handful of places like it on earth, it's the reason my wife and I built our home in Rockland and in Brown county. There's an immense innate fear for parents who have a non-verbal son who doesn't have the depth of communication necessary to tell you if things are going very poorly at a place. You have to have an enormous level of trust in the partners you allow to be responsible for his well-being, education, and care. I'm incredibly grateful to say that Syble Hopp is a place that I feel comfortable and even fortunate to be able to send my son to. We couldn't be more pleased to have Rachel as his teacher again and I have no doubt that the teaching staff is doing their absolute best in this situation.

But I wish I WAS actually able to send him there. Despite several huge factors that I would like to share with you, Syble Hopp remains virtual and has been that way since school "started" this fall. Virtual for Nolan consists of two 1.5 hour sessions of speech and OT a week, one on Tuesday and one on Thursday. They have 3-4 seesaw app like activities posted and some virtual circle times. Nolan has major difficulties focusing to the point where if we try to work on an activity we've discovered that we need an easel so that it is at a horizontal sightline. If the object we are working on is flat he has a tendency to look past it entirely. His general attention span isn't just small like other children numbered in minutes, but is confined to small numbers of seconds. iPad use which makes up the entirety of the virtual program doesn't begin to have the depth of communication necessary in order to develop and enrich the basic skills Nolan needs and will continue to need the rest of his life. Suffice to say that virtual learning is at best a poor joke to us and Nolan and at worst a complete insult.

Now let's go through a few data points:

70% of Syble Hopp families desire their children to attend currently

Current covid 19 exposure rates in schools remain at .13 percent among students and .24 percent among teachers. Just to clarify, we are talking about ¼ of a percentage point at worst!

Of those children who contract the virus the hospitalization rate and the mortality rate is fully comparable to the regular flu, meaning it is the incredibly rare exception somewhere along the lines of a shark attack in the great lakes, being struck by lightning twice, and the Vikings winning the super bowl

Fully the only reason there is a concern for teacher availability is due to the aggressive contract tracing protocol which states that if a teacher has come into contact with even someone she knows outside of school, that not only she must quarantine but every teacher at school she has come into contact with must quarantine. In a shared workplace environment like school, this can lead to what I would call

~

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